

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, October 8, 2014 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stoppleworth, Dan Redman, Al Kamenski, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Renee Schuster, Paul Much, Brandon Kaufman, Jeff Mies, Eugene Stimac, and Miriam Thomas.

Pledge of Allegiance

Motion: Al Kamenski/Chris Cook to dispense with the reading of the minutes from the September 10, 2014 meeting and accept them as written. Motion carried 7-0.

Public Works:

Water Tower Update: Painting should have been done today but weather conditions prevented the completion of the project. The tower should sit empty to let the paint cure for a few days. The tentative fill date for the tower will be Monday and should take about two days to fill completely. The temporary tanks will not be taken offline until the tower is half full and everything is operating correctly. Costs incurred for the water tower project so far are \$9,600.00 which was for the initial setup of the temporary tanks and system as well as the first week of use. Water Well Solutions had to bring in a second tank because one pressure tank wasn't enough and it took longer to set up than expected. MCO will not bill us for the additional time they spent working on this project.

Boil Water Advisory review: A power blip occurred while the pump was running and tripped the variable frequency drive and pressure was lost quickly. The pressure was restored within thirty minutes but, per the DNR, a notice still had to be issued because the pressure was below the minimum limit. Dan Immel from Lakeview Electric checked the pump and everything is operating correctly.

Sewer: Dan Redman brought up the question of whether we should stop where we are for the year as far as televising for the 7 Year Plan goes and let Don Voogt start reviewing the tapes we have or if we should wait and see if we get enough rainfall to finish the designated areas for 2014. Paul Much suggested holding off a little longer because we never know what next year will look like for rainfall. Great Lakes will put a report together with some specifications and results before handing it over to Don. There was discussion about whether a public meeting should be held before or after receiving the report from Don and what kinds of questions could come up. The public meeting will be held off for now and will now most likely happen early next year or in the spring when more information is available.

WWTP clarifier emergency repairs: The chain on the clarifier tank either came off the sprockets or fell off. The paddles, which are made out of fiberglass, are damaged. The sprockets are due to be replaced as they are 20+ years old. Without going through each chain link to check for fractures there is no guarantee that the chain will not come off again. Lee's Fabricating in Little Chute is custom building new sprockets and paddles and supplying a chain. It should be built to last 10-15 years. Right now the sewer plant must be manually operated at least every 6 hours using a treatment method called a "sequencing batch reactor." The clarifier should be running like normal by Friday. Mark Stanek from the DNR will be coming to Oakfield to view the work being done.

White Street Project: May have to be postponed due to unexpected costs incurred this year.

Street Crack Filling: This should be taken care of this fall per Earl and should take one day to complete.

Eugene Stimac asked for permission to address the board over concerns he had about the problems experienced at the end of Oak Street following the boil water notice. Brandon Kaufman took a water sample at 361 Oak St. and it was discovered that the free chlorine level was quite low at that property. The hydrant across the street was flushed to properly restore adequate chlorine levels in the residential area. In the future, when necessary, a water sample will be taken at 361 Oak Street to make sure levels are at an acceptable level in that area of the village. Hydrants at "dead ends" in the village will be a priority for future flushing.

Human Resources:

Employee reviews: As soon as completed reviews are received from Gary and Dan the committee will go over them and make suggestions for wage increases. Next year these reviews should be turned in by the October Human Resources meeting in order to make timely suggestions for budgeting purposes.

Miriam completed a week's worth of training at the Clerk's Institute at UWGB over the summer as well as a 3 day training at the Wisconsin Municipal Clerk's Association annual conference. The Human Resources Committee recommended a fifty cent per hour pay increase effective September 1, 2014. There would be some back pay issued.

Motion: Jim Eckberg/Al Kamenski for a fifty cent increase for Miriam including back pay. Motion carried 7-0.

Parks: Pictures were viewed regarding some possible hazards at Acorn Park. These issues will be addressed this year as much as possible and a truckload of new wood chips will be ordered this year if the budget allows. Otherwise a load will be ordered next year.

Yellow tile capping probably will not occur this year as Searl Construction is five weeks out and probably will not be able to do the needed fence repairs.

New netting was ordered for the softball field this year but a member of the Parks Committee suggested waiting to put it up until next spring. There was concern over whether there would be enough time in the spring to complete this. It will be discussed further at the next Parks Committee meeting.

The concessions stand needs to have the walls and ceiling painted. Gary would like to see the floors finished with epoxy coating like the restrooms but it is expensive.

The restroom floors need to be cleaned with a pressure washer because there have been complaints of how dirty it looks.

Plan Commission: A request for a conditional use permit was received today by the Bank of Oakfield for the placement of an electronic sign at 103 S. Main St. The Plan Commission will be scheduling a meeting to review this request.

New Business: Miriam presented information on various proposals for a new copier lease for 2015.

Motion: Tim Stoppeworth/Dan Redman to accept the proposal from Oshkosh Office Systems for a new copier lease. Motion carried 7-0.

There was general discussion about possibly going paperless at board meetings. The office staff will continue to gather information on this topic and whether it will be a cost-effective way to proceed.

Adjourn:

Motion: Dennis Steinke/Al Kamenski to adjourn at 8:47 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer