

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, September 9, 2015 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stoppleworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Greg Deer, Al Kamenski, Tracy Sabel and Miriam Thomas.

Pledge of Allegiance

**Motion:** Julie Franke, seconded by Dennis Steinke, to dispense with the reading of the minutes from the August 12, 2015 regular board meeting and accept them as written. Motion carried 7-0.

**Public Comments:** Greg Deer was in attendance to inform the board of the success of the Car Show and that several donations are consequently being made. The VFW and Oakfield Fire Department will be receiving a donation and due to the generous support from Tim Wiese an additional donation is being made to the Village of Oakfield specifically to upgrade the public address system used at the Memorial Day program at Avoca Cemetery. Greg will research options to either upgrade the current system or purchase a new one. The board expressed their thanks to both the Car Show committee as well as Tim Wiese.

There was a brief conversation about MSA's services as discussed in past board meetings. The board would like to schedule a meeting with a representative in October.

**Public Works:**

**I&I Repairs:** No more televising has been done due to the lack of heavy rain. Hopefully one more heavy rainfall will allow Great Lakes to come in to televise another group of laterals this fall. Great Lakes will also be in town this week to repair the leaking manhole. The drainage ditch by Seneca has been fixed. Water has been disappearing immediately into the ground after coming out of the drain and Public Works had previously not known where the water was going. The water was going into a trench next to the water line and therefore not entering the sanitary sewer. Earl poured some concrete near the trench and the water is now draining correctly.

**New MCO operator:** Pat Bougie is no longer the operator for Oakfield. MCO has hired a new employee who just finished college. Corinne Grossmeier will be the new operator. Brandon Kaufman still assists with the Village water and wastewater systems.

**Aeration basin at Treatment Plant:** Cleaning of the basin is schedule for September 16<sup>th</sup>. The tank will be drained on the 15<sup>th</sup> in preparation. Don Voogt conducted an analysis of the basin and concluded that the possibility of the tank cracking or floating under groundwater pressure is very unlikely. Pictures from the previous cleaning were viewed also.

**Applying for a Simple Rate water increase:**

**Motion:** Dennis Steinke, seconded by Dan Redman, to have office staff apply to the Public Service Commission for a Simple Rate increase effective January 1, 2016. Motion carried 7-0.

**Beautification:** The Beautification Committee has updated the Community Center Rental forms and policies. Policies were clarified and a new fee established for use of the Community Center by non-village residents.

**Resolution 2015-09: Motion:** Tim Stoppleworth, seconded by Dan Redman, to approve the updated community center policy and rental forms. Motion carried 7-0. A copy of this resolution as well as the new policies and forms can be obtained at the Clerk's office during regular business hours or on the village's website at [www.villageofoakfield.com](http://www.villageofoakfield.com).

**Human Resources:** The committee is seeking approval for the Employee Handbook as presented at the August board meeting. A couple spelling mistakes were pointed out and will be corrected in the final version.

**Motion:** Gary Collien, seconded by Tim Stoppleworth, to approve the current Employee Handbook with the corrections. Motion carried 7-0. A copy of this resolution can be viewed at the Clerk's office during regular business hours.

**Public Safety:** The building inspector was able to take a look at the property next to the post office and she stated the old foundation does need to be removed. She is drafting a letter and will forward it to the Village Office to be mailed to the property owner.

**New Business:**

**Transient Merchant's license:** An application was presented for Jason Mortier from ARC Contracting and Restoration. The board was hesitant to approve the license and would like more information regarding the company.

**Motion:** Gary Collien, seconded by Jim Eckberg, to table the possible approval of the license until the October board meeting.

**Operator's license: Motion:** Dennis Steinke, seconded by Julie Franke, to approve an operator's license for Richard Mitchell at BFG's. Motion carried 7-0.

**Adjourn:**

**Motion:** Gary Collien, seconded by Julie Franke, to adjourn at 8:05 p.m.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer