

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday November 11, 2015 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Tim Stopplesworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Greg Deer, Joe DeYoung, Sharon Kollman, Sharon Belling, Lauren Prochnow, and Miriam Thomas. Chris Cook arrived at 7:21 p.m. and Ron Engel and Bill Rusch arrived at 7:39 p.m.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Dennis Steinke, to dispense with the reading of the minutes from the October 14, 2015 regular board meeting and accept them as written. Motion carried 6-0.

Public Comments: Greg Deer presented the board with a thank you to the Village for the car show donation this year.

MSA Master Service Agreement: Joe DeYoung spoke with the board regarding LMI scores and said the scores include houses outside of the Village, which could be skewing our score. The next step in acquiring our real LMI number will be conducting door-to-door surveys. The next round of grant applications is due in May. Mr. DeYoung also presented a Master Service Agreement and Task Order between the Village and MSA. This agreement does not require payment, only sets the framework for future agreements between the two entities and establishes who is allowed to give orders to MSA.

Motion: Tim Stopplesworth, seconded by Julie Franke, to sign the Master Service Agreement and Task Order between MSA and the Village of Oakfield.

Library Board: Library director Sharon Belling presented the 2016 budget for the library which includes a 1% salary increase for their 3 employees. The cost for materials has increased slightly and county funding has remained the same. Sharon also shared the new logo for the library and new mission statement created for the library this year. Sharon reminded the board that the annual Christmas party is coming up on Sunday, December 6th from 4:00 p.m. to 6:00 p.m.

Sharon Kollman shared information on the library's desire to create a Storywalk in Acorn Park in 2016. It is a series of book pages mounted in wooden stands and would be placed along the path in the park that would be changed out monthly. The library's desire is to promote literacy, bring families together and tie the community together by utilizing high school students to build the stations and the Parks Committee to help install them. It would allow "library use" by people who may not normally use the library. The only cost to the Village is time and assistance in installing the stations. Dan Redman offered to make the first station prototype; the rest of the stations will be paid for by donations and grants.

Motion: Tim Stopplesworth, seconded by Dennis Steinke, to approve the Storywalk project to proceed in 2016. Motion carried 7-0.

Fire Department: Chief Ron Engel and Bill Rusch presented the proposed 2016 fire department budget. It includes a \$5,250.00 increase (a total increase of \$15,000.00 over the entire fire district) to start saving for the purchase of a new fire truck. The purpose of the increase is solely to save for this future purchase that will hopefully be supplemented by grant(s). In 2014 a new Self Contained Breathing Apparatus system was purchased which should last for 15-20 years.

Human Resources: Interviews for a new deputy clerk/treasurer were conducted earlier this month and the Human Resources committee is recommending Lauren Prochnow for the position.

Motion: Jim Eckberg, seconded by Dan Redman, to hire Lauren Prochnow as the part time deputy clerk/treasurer at \$11.50 per hour with a review and potential pay increase after 90 days. Motion carried 7-0.

Public Works: Gary stated that Larry Schaefer had spoken with him regarding the high water bills at the laundromat. Mr. Schaefer is wondering if the laundromat can receive a break on their water bills. They aren't making any money and are considering closing it down because they cannot afford to replace older machines with newer, high efficiency ones. Since the Public Service Commission regulates water rates, the Village is unable to offer a different rate. The board requested that the clerk email them with the quarterly usage over the last year and to calculate what the cost difference would be should the laundromat change their meter size from a 1" to 5/8" meter and whether the smaller meter could handle the water demand. The board also requested the clerk contact the Fond du Lac Economic Development Corporation to see if any assistance can be offered.

The two dump trucks are ready at the county. Dan stated that the Village will be purchasing one for sure and he would like Earl, Mike Fisher and Lornie to test drive the other one.

Motion: Gary Collien, seconded by Jim Eckberg, to purchase both 5 yard trucks at \$13,500.00 a piece for a total of \$27,000.00. Motion carried 7-0.

The future of curbside yard waste pickup was discussed again. Possible solutions were to extend the yard waste collection area to include the current scrap metal site and eliminate the scrap metal area all together.

Motion: Dennis Steinke, seconded by Jim Eckberg, to eliminate monthly curbside yard waste pickup, excluding fall leaf pickup, starting in 2016. Motion carried 7-0.

Motion: Chris Cook seconded by Dennis Steinke, to eliminate the scrap metal dump site at the village garage, effective January 1, 2016. Motion carried 7-0.

New Business:

Resolution 2015-12, Hazards Mitigation Plan: Gary Collien, seconded by Dennis Steinke, to accept the updated Hazard Mitigation Plan as required by Fond du lac County. Motion carried 7-0.

Resolution 2015-13, Amending the 2015 Parks Budget: Due to miscalculations during last month's resolution amendment, the park budget needed to be amended again.

Roll Call Vote: Chris Cook- aye, Tim Stoppleworth- aye, Dan Redman- aye, Julie Franke- aye, Dennis Steinke-aye, Jim Eckberg- aye, Gary Collien- aye. Motion carried.

Auditor's review of Village's finances: Miriam met with the auditor a few weeks ago regarding the village's finances in 2014. The Village is not at their borrowing maximum and the cash balance is slightly increased from 2013, however, the auditor discouraged additional spending until some of the debt starts getting paid off.

2016 Budget discussion: It was proposed that a special meeting be held on Wednesday, November 18th at 6:00 p.m. to discuss the 2016 budget in detail. The time worked for all board members.

Adjourn:

Motion: Dennis Steinke, seconded by Jim Eckberg, to adjourn at 9:00 p.m.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer