

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday February 10, 2016 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Renee Schuster, Sharon Belling, Joe DeYoung, Lauren Prochnow, and Miriam Thomas.

**Pledge of Allegiance**

**Motion:** Tim Stopplesworth, seconded by Dennis Steinke, to dispense with the reading of the minutes from the January 13, 2016 regular board meeting and accept them as written. Motion carried 7-0.

**Library:** Sharon Belling presented the Annual Library Report for 2015. She highlighted some of the events that took place during the year and also some upcoming projects the library hopes to complete.

The overspent amount that was discussed at last month's board meeting was miscalculated and the amount needs to be amended. The new overage amount for 2014 and 2015 is \$171.01.

**Motion:** Gary Collien, seconded by Jim Eckberg, to amend the amount the library owes the Village for 2014 and 2015 overage to \$171.01. Motion carried 7-0.

**Public Safety:**

Chief Schuster spoke about a potential issue with a resident living in a camper on a property. According to Village ordinance there is nothing that says a person cannot live in a camper. Chief Schuster suggested having the appropriate committee look into possibly changing ordinance wording. Office staff will also look into the ordinances again to see if something was missed.

Sidewalks have been getting cleared, for the most part, within a reasonable amount of time after a snowfall. Most people comply after a simple phone call. Overnight parking hasn't been a problem either.

Some businesses in Eldorado were broken into recently so Chief Schuster asked everyone to double check they are locking doors behind them when they leave the building.

Snowmobiles haven't been an issue this year.

**Public Works:** Requests for proposals for the 2016 sewer lateral project were requested from McMahon Engineering and MSA. A proposal was received from McMahon prior to the meeting but with no dollar amount attached to it. Joe DeYoung was present to give MSA's proposal. MSA's proposal comes with five different repair options. Some laterals may be able to be fixed using grout in the cracks or using chemicals if the general grade of the pipe is otherwise in good shape. There are several options with minimal impact to the ground above the lateral.

A very basic version of a GIS mapping system was set up to show the board what MSA would like to do with the data received from televising in order to make it more accessible to the public and involve them with the decision process in repairing their lateral. This system would also make it possible to centrally organize a wide range of Village data and reports and make it more easily referenced when needed. This system would come with an approximately \$1,500 annual fee to maintain. Joe also stated that if Great Lakes puts the data from televising into a specific format it can be more easily put into a GIS system, saving time in engineering costs.

Joe also proposed that the Village may want to repair laterals by repair method instead of going after all 75 of them in one year as many contractors are already getting booked for the year and the Village may not get good pricing for all methods. The total for the project was presented at approximately \$26,000 which includes approximately \$9,000 for reviewing and analyzing televising tapes.

The Village would like to be able to show some progress on this project to the DNR at the annual meeting in May so getting some laterals fixed this year is a priority.

**Motion:** Dan Redman, seconded by Chris Cook, to hire MSA for the 2016 sewer lateral project. Motion carried 7-0.

**Motion:** Tim Stopplesworth, seconded by Jim Eckberg, to have MSA create a GIS map with data from all televised laterals from 2014/2015 and not include the optional report for the project. Motion carried 7-0. A letter will be sent to McMahon informing them of the Village's decision.

After an issue in the village with a broken water pipe at a residence, office staff asked about creating a written policy for when/how to potentially offer sewer credits. The topic was tabled. Office staff will put together a summary of what surrounding communities do in similar situations and email to the board before next month's meeting.

**New Business:**

The annual Fireman's Auxiliary Breakfast is set for February 28<sup>th</sup>.

**Adjourn:**

**Motion:** Dennis Steinke, seconded by Jim Eckberg, to adjourn at 8:59 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer