

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday March 9, 2016 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Renee Schuster, Ryan Kamphuis, Greg Deer, and Miriam Thomas.

Pledge of Allegiance

**Motion:** Tim Stopplesworth, seconded by Julie Franke, to dispense with the reading of the minutes from the February 10, 2016 regular board meeting and accept them as written. Motion carried 7-0.

**Public Works:**

**Sewer lateral project:** Ryan Kamphuis from the Bank of Oakfield was present to discuss financing for the sewer lateral project. The bank plans to issue the Village a line of credit for the duration of the project. The bank also plans to assist office staff with tracking resident payments and amortization. The bank will also provide a commitment letter to show that financing for the project is in place for the board to bring to the annual DNR meeting in May. MSA has begun reviewing sewer lateral tapes and adding the data to the GIS mapping system.

**East White Street:** Tom Janke from Fond du Lac County and Joe DeYoung have looked at East White Street and are trying to figure out the best option for the road as standing water continues to be an issue. They are proposing paving it blacktop to blacktop for a portion of road west of the elementary school. A culvert below the street is plugged and needs to be cleared. The holding ponds will be checked to make sure they are functioning correctly in order to reduce the risk of flooding out the park. Public Works will do some boring to check the base of the road. If the base looks ok the top layer will probably be ground/pulverized and then paved over again. MSA is putting together a quote to engineer the area and Public Works will be getting estimates from the county for grinding the road.

Gary brought up concerns about the stop signs at Main and White Street. Vehicles continually run the stop signs on Main Street and there are concerns that someone could get hurt. Options for the intersection were discussed with Tom Janke at the special meeting on March 8<sup>th</sup>.

**Motion:** Gary Collien, seconded by Dan Redman, to purchase 2 solar powered 36" stop signs to be installed on Main Street, going north and south, at the intersection with White Street. Motion carried 7-0.

**Well #5 & Well #2 updates:** Both wells are starting to have electrical issues. Dan Immel from Lakeview has been taking care of this but the system is quite old.

**Sewer plant:** No major problems are occurring right now. One pump is out right now and is being sent in for repairs.

**Parks:**

**Park Stand Contract:** Tim Wiese has signed an agreement to run the park stand again this year. A lease fee of \$100 per year was added as well as a clause with stipulations about cleaning being done by a certain date at the end of the season.

**New Parks Director:** Aaron Schepp has agreed to take over the Parks Director position.

**Human Resources:**

**Training opportunities:** Jim Eckberg informed the board of an upcoming training opportunity that Miriam and Lauren would like to attend in Appleton at a treasurer's workshop on April 20<sup>th</sup>. Miriam will be attending the week long training through UWGB at the Clerk's Institute in July. She has applied again for a scholarship. Training is also being sought for Public Works employees. The committee also thinks the Village could consider purchasing high visibility t-shirts for Public Works employees for the summer. Gary presented a flyer for Government Training 101 through the League of Wisconsin Municipalities for any interested trustees. If anyone is interested they should let the office know by May 1<sup>st</sup>.

**90 day review/merit increase:** The committee has completed a 90 day review for Lauren Prochnow and is recommending a \$0.75 per hour pay increase.

**Motion:** Jim Eckberg, seconded by Dan Redman, to recommend a \$0.75 per hour pay increase for Lauren Prochnow. Motion carried 7-0.

**New Business:**

**Solicitor's permits:** Solicitor's permit applications were received for six individuals working for Kirby Vacuums. Chief Schuster stated that Fond du Lac and Calumet counties have received complaints from employees working for Kirby.

**Motion:** Tim Stopplesworth, seconded by Chris Cook, to deny the applications based on failure to pass background checks. Motion carried 7-0.

**County contract for deer carcasses:** The county highway department inquired of all municipalities whether or not they would like to be included in a county-wide contract for the collection of deer carcasses as the DNR and state will not be picking them up anymore.

**Motion:** Dennis Steinke, seconded by Tim Stopplesworth, to not enter into a contract with the county for deer carcass removal. Motion carried 7-0.

**6 month Class B beer license:** Gary Collien, seconded by Dennis Steinke, to approve the license for Critters Park Snacks, contingent on passing the background check. Motion carried 7-0.

**Newsletter items:** A copy of last year's first quarter newsletter was emailed to board members.

**Adjourn:**

**Motion:** Dennis Steinke, seconded by Julie Franke, to adjourn at 8:25 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer