

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday June 8, 2016 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stoppleworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Sam Kaufman, Jim Krebs, Brandon Kaufman, Lauren Prochnow, and Miriam Thomas.

Pledge of Allegiance

**Motion:** Julie Franke, seconded by Dennis Steinke, to dispense with the reading of the minutes from the May 11, 2016 special board meeting and accept them as written. Motion carried 7-0.

**Motion:** Tim Stoppleworth, seconded by Gary Collien, to dispense with the reading of the minutes from the May 11, 2016 Board of Review and accept them as written. Motion carried 7-0.

**Motion:** Dennis Steinke, seconded by Julie Franke, to dispense with the reading of the minutes from the May 11, 2016 regular board meeting and accept them as written. Motion carried 7-0.

**Public Comments:** Jim Krebs stated he is running for Fond du Lac County Register of Deeds and is seeking support for the August election.

**Sam Kaufman:** Mr. Kaufman, District 7 county supervisor, gave an overview of projects/issues the county is working on. He will be at the August board meeting and is hoping to hold listening sessions in the village closer to budget time.

**Public Works**

**Resolution 2016-3:** Brandon Kaufman presented the 2015 Compliance Maintenance Annual Report. The village scored very well in 2015. There were no problems because the weather was cooperative.

**Motion:** Dennis Steinke, seconded by Dan Redman, to approve the 2015 CMAR. Motion carried 7-0. A copy of the resolution can be obtained at the Village Office during regular business hours.

**White Street:** After the meeting with homeowners regarding White Street last week, Joe DeYoung wanted the board to decide how quickly they wanted to pursue repairing the road. The decisions regarding where to put or not put curb and gutter aren't as important at this time. Without having a better idea of how much the village will be spending on repairing sewer mainlines this year, it was decided to hold off on the project until at least next year, pending the availability of funding. Gary Collien is talking with Ryan Kamphuis from the Bank of Oakfield to figure out how much the village can afford to borrow.

**Water system:** Lauren has investigated into switching the Elm Street booster station over to natural gas. According to Alliant it qualifies for free installation as it within the required footage of the street. There is a \$0.39 per month charge for the hookup, whether gas is being used or not. The office will be contacting Alliant for an installation date.

**Sewer system:** Dan Redman presented the updated 7 Year Plan for the sewer laterals. It reflects current progress as well as the future road projects. Office staff will email a copy of the plan to Anne Van Grinsven at the DNR as requested.

**Motion:** Tim Stoppleworth, seconded by Chris Cook, to accept the updated 7 Year Plan. Motion carried 7-0.

**MSA cost:** Office staff were asked to put together a total cost spent this year on services through MSA. This information was given to the board just to keep everyone up to date on what the village has spent so far. A copy of this spreadsheet can be obtained at the Village Office during regular business hours.

**Public Safety:** Chief Schuster gave an update regarding several items going on in the village to the clerk prior to the meeting. The clerk reported to the board that migrants will begin arriving next week with around 270 total expected over the summer. There have been some individuals in town peddling products and services without obtaining a license. These people have been contacted and should not be back. Chief Schuster will again be teaching a Police Academy at summer school.

Board members questioned whether the radar trailer is working. There were suggestions to pull it out and put it on a road even if it isn't.

**Human Resources:** Jim Eckberg gave a synopsis of the June 6<sup>th</sup> New Officials Workshop he attended.

**Solid Waste & Recycling**

**Ordinance 2016-2, regarding recycling management:** Changes to this ordinance were discussed last month and the ordinance was updated to reflect the discussed changes.

**Motion:** Tim Stoppleworth, seconded by Gary Collien, to accept the changes to the yard waste ordinance. Motion carried 7-0. A copy of the ordinance can be obtained at the Village Office during regular business hours.

**New Business:**

**Licenses:**

**Motion:** Gary Collien, seconded by Dennis Steinke, to approve the renewal of a Class B beer and Class B liquor license for Oak Central, LLC. Motion carried 7-0.

**Motion:** Tim Stoppleworth, seconded by Dan Redman, to approve operator's licenses for Oak Central, LLC. Motion carried 7-0.

**Motion:** Dan Redman, seconded by Chris Cook, to approve the renewal of a Class A beer license and cigarette product license for BFG's, LLC. Motion carried 7-0.

**Motion:** Julie Franke, seconded by Dennis Steinke, to approve operator's licenses for BFG's, LLC. Motion carried 7-0.

**Motion:** Gary Collien, seconded by Julie Franke, to approve the renewal of a Class B beer and Class B liquor license for Anita's Log Cabin, LLC. Motion carried 7-0.

**Motion:** Dennis Steinke, seconded by Jim Eckberg, to approve operator's licenses for Anita's Log Cabin, LLC. Motion carried 6-0 with Julie Franke abstaining.

**Discussion regarding past liquor licenses:** A business owner in town asked about receiving a refund for paying for liquor licenses in the past that were not needed. Office staff stated they are only statutorily required to keep four years of liquor licensing records and current records go back to 2012. The board discussed how far back to go and how much, if any, to refund.

**Motion:** Gary Collien, seconded by Jim Eckberg, to refund any overpaid licenses going back four years and reimburse the full overpaid amount for those years. Motion carried 7-0.

**Committee and commissions roster:** An updated roster was handed out. There are still a couple vacancies on committees. Committee chairpersons were asked to fill spots as soon as possible.

**Adjourn:**

**Motion:** Jim Eckberg, seconded by Dennis Steinke, to adjourn at 8:40 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer