

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday March 8, 2017 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Sam Kaufman, Lauren Prochnow and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Dennis Steinke, to dispense with the reading of the minutes from the February 8, 2017 regular board meeting and accept them as written. Motion carried 7-0.

Sam Kaufman: Mr. Kaufman informed the board about a new Emergency Management Director being appointed at the county level. The Retlaw Hotel is being renovated. A merger between the Fond du Lac Area of Commerce and the Fond du Lac County Economic Development Corporation did occur as Mr. Kaufman said he thought it might. He believes that the new organization's board should be representative of municipalities outside of the City of Fond du Lac and encouraged the Village to become involved with the organization so that it doesn't become focused solely on the City.

Public Works:

Sewer lateral project: A public informational meeting was held Monday night for the 2017 sewer lateral replacement project. At least twenty homes were represented at the meeting. Dan Redman stated that MSA and M&E Construction want to do this year's project in two phases. A portion of laterals to be included this year will be repaired in late spring/early summer and the second portion will be repaired in late summer. Final pavement should be complete on road patches by the fall so invoices can be sent out.

Water System: Nothing new to report.

Sewer System: The wastewater treatment plant sustained some wind damage this week. Portions of the curtains surrounding the open tanks and the roof were damaged.

The DNR will be issuing the village's phosphorous limits soon and public works has been working with MCO to figure out ways to help the village meet the new limits. MCO did recommend possibly hiring an engineer to help with the reports that will now be required annually. MCO is also relocating the sampler at the treatment plant. Mark Stanek from the DNR also recommended moving the sampler. This should be done within the next couple weeks and a small hut will be constructed for permanent installation.

Human Resources:

Resolution 2017-2: Job descriptions for Public Works Director, Public Works & Utilities Laborer and Seasonal Equipment Operator-CDL were distributed. All three job descriptions were handed out last year and some small adjustments were made regarding lifting.

Motion: Jim Eckberg, seconded by Julie Franke, to accept the job descriptions for Public Works Director, Public Works & Utilities Laborer and Seasonal Equipment Operator-CDL as presented. Motion carried 7-0. A copy of this resolution is available at the Village Office during regular business hours.

Parks: The Parks Committee met last night. House demolition at 147 N. Second Street should be occurring soon. The Committee would like to move some existing fencing near the concessions stand and install some new fencing in the same area to block off the green space/parking area. A new batting cage may be added and there was discussion about putting in a storage shed to hold some sand and clay. Along the sidewalk a landscape berm was proposed to discourage cars from driving across the sidewalk when entering and exiting the new green space/parking area.

Gary would also like to get the existing parking lot at Village Park seal coated this year, however, the cost may prevent it. There was also discussion about making the new parking area gravel so that an ice rink could be put in over the winter. Gary will get some estimates for gravel.

Motion: Dan Redman, seconded by Tim Stopplesworth, to continue park improvements at Village Park using the \$25,000.00 received from Fond du Lac County.

Al Kamenski from the High School is trying to get the Village Park fence along East Church Street painted by some volunteers over the summer.

Gary would still like to repair the tennis courts using money from the Belle Reynolds fund this year. The repairs are expected to last about five years.

Public Safety: Chief Schuster was sick so no Chief's report was presented.

Gary requested a traffic count study be done at East White Street and First Street. Fond du Lac County or the East Central Regional Planning Commission both are able to conduct the study.

Motion: Dan Redman, seconded by Julie Franke, to not exceed \$1,000.00 in conducting a traffic count study at East White Street and First Street. Motion carried 7-0.

New Business:

TID #1 financing: The total payoff amount for TID #1 is \$576,173.75. \$214,242.51 is available from the recently matured CD at the Bank of Oakfield and \$156,914.30 has been collected from taxes this year. This leaves a balance of \$205,016.94 needing to be financed from the Bank of Oakfield. The Village would be financing a five year loan at a 4.5% interest rate with no early payment penalty.

Resolution 2017-3:

Motion: Tim Stopplesworth, seconded by Dan Redman, to borrow \$205,000.00 from the Bank of Oakfield to finance the TID #1 bond payoff. Motion carried 7-0. A copy of this resolution is available at the Village Office during regular business hours.

Operator's license:

Motion: Gary Collien, seconded by Julie Franke, to approve an operator's license for Brooke Rumbuc at Anita's. Motion carried 7-0.

Operator's license:

Motion: Julie Franke, seconded by Jim Eckberg, to approve an operator's license for Kaitlynn Grace at BFG's. Motion carried 7-0.

Newsletter items: Articles need to be to the Village Office by Wednesday, March 29th. A copy of last year's first quarter newsletter was emailed to the board last week.

Motion: Dennis Steinke, seconded by Tim Stopplesworth, to adjourn at 8:13 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer