

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday November 8, 2017 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Steinke.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Jody Marcoe, Jim Eckberg, and Dennis Steinke. Also in attendance: Sharon Belling, Corey Rickert, Al Messner, Ethan Tapp, Brandon Williams, Lauren Prochnow and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Jody Marcoe, to dispense with the reading of the minutes from the October 11, 2017 regular board meeting and accept them as written with a correction with language clarification. Motion carried 7-0.

Resolution 2017-14: Dennis Steinke congratulated the Varsity Football Team on a perfect season and a win at the Eight Man Jamboree. Coach Corey Rickert was present with Ethan Tapp and Brandon Williams as Oakfield Varsity Football team representatives to receive the resolution.

Motion: Jim Eckberg, seconded by Julie Franke, to approve Resolution 2017-14. Motion carried 7-0.

Oakfield Historical Society: Historical Society President Al Messner spoke to the board about how the society began and what they've done this year. The Society has grown to encompass the Oakfield Area, not just the Village and will be approved as an official historical society this week through the State of Wisconsin. He stated they are looking for places to store items the society receives as storage is one of the biggest issues right now.

Library Board: Library Director Sharon Belling discussed the changes in the proposed 2018 budget, which are mainly salary increases. For 2018 the library is hoping to extend Tuesday hours to 7:00 p.m. for consistency throughout the week. Sharon also explained where library funding comes from. Federal funding is distributed to library systems with a process similar to a grant. State funding comes from the universal service fund listed on telephone bills; no state tax dollars are used to support libraries. These funds are distributed to library systems in the state. County funds are based on circulation, using a cost per circulation basis. The State of Wisconsin only requires counties to reimburse libraries at 70% of the value of circulation but Fond du Lac County reimburses at 100%. Municipal funding in the Village pays for mainly salaries, utilities, insurance and a small portion of supplies and maintenance. Everything else is funded by donations.

All the yearbooks at the library were digitized this year except for the years 1916-1937. If anyone has, or knows of someone who has, a yearbook from any of these years the library would like to digitize it to add to their collection. Seven different books were featured at the Storywalk at Acorn Park this year. History nights evolved into the creation of the Historical Society. Seneca gave the library a \$400.00 grant to purchase Spanish materials for outreach with the migrant workers over the summer. A digital display was purchased with a grant received from the Oakfield Community Foundation. Sharon also applied for a Shopko Grant to help fund the purchase of an AED for the community center and has received \$500.00. She will be applying for an Alliant Grant to help fund this purchase as well. Al Buechel appointed Fond du Lac County Board member Bob Simon to the Village's Library Board in August. The Annual Christmas Celebration is scheduled for December 9th.

Public Safety: The Public Safety Committee met last week. The Fire Department is still wanting to rekey their doors. The Fire Department also handed out candy during trick-or-treating as well as hosted the jack-o-lantern walk in the Belle Reynolds woods. Chief Schuster has been looking into purchasing a 2014 Dodge Charger from Plymouth Van Horn Dodge. The price is listed as \$22,500.00 and since there was some interest shown in the vehicle by others the Village did put down \$500.00 in earnest money. Public Safety saved over \$13,000.00 from last year's budget towards the purchase of a new squad car and may save between \$8,000.00 and \$10,000.00 this year. Van Horn would give the village \$2,500.00 as a trade in on the old squad car but the committee felt confident it could get more by selling it outright.

Motion: Tim Stopplesworth, seconded by Dan Redman, to purchase the 2014 Dodge Charger from Van Horn Dodge for \$22,500.00. Motion carried 7-0.

Ordinance 2017-3: This ordinance is to add a separate section relating to vehicles as a nuisance. The ordinance was reviewed by the Village Attorney and adjusted as he felt necessary.

Motion: Jody Marcoe, seconded by Dennis Steinke, to approve Ordinance 2017-3, regarding vehicles as a nuisance. Motion carried 7-0. A copy of this ordinance can be viewed at the Village Office during regular business hours.

Ordinance 2017-5: This ordinance removed language regarding vehicles as a nuisance from the general nuisance ordinance after the passage of Ordinance 2017-3 which creates a separate ordinance for vehicles as nuisances.

Motion: Julie Franke, seconded by Jody Marcoe, to approve Ordinance 2017-5. Motion carried 7-0. A copy of this ordinance can be viewed at the Village Office during regular business hours.

Public Works:

Water: Nothing new to report.

Sewer: The topic of a sewer rate increase was discussed again. The options of a 3% and 5% increase were presented, however, since sewer is not regulated by the state the increase could be anything the board decides.

Motion: Dan Redman, seconded by Dennis Steinke, to approve a 5% sewer rate increase effective January 1, 2018.

Change Order No. 3:

Motion: Dan Redman, seconded by Dennis Steinke, to approve Change Order No. 3 from R&R Wash Materials. Motion carried 7-0.

R&R Wash Materials pay request:

Motion: Chris Cook, seconded by Dan Redman, to approve pay request number 3 from R&R Wash Materials in the amount of \$134,696.92. Motion carried 7-0.

Human Resources: The board moved into closed session under §19.81 at 8:23 p.m. for consideration of performance evaluations/wage increases. The board moved back into open session at 9:17 p.m.

Motion: Jim Eckberg, seconded by Julie Franke, to approve wage increases as follows: Earl Norenberg- no pay increase but continue to pay for health insurance and change to a Gold plan. Winter seasonal employees Mike Fisher and Paul Uttendorfer will receive a \$0.25 per hour increase. Miriam Thomas and Lauren Prochnow will receive a 3% wage increase. Motion carried 7-0.

New Business:

Budget discussion: All budget sheets were updated to reflect wage increases for 2018. Expenses were listed as \$60,000.00 more than revenues. The Public Works budget was examined to see if any cuts could be made to expenses. Expenses for Village Garage Repairs and Engineering were both cut by \$10,000.00. The board discussed options to increase revenues as expenses for the year are mainly a maintenance budget. The board also discussed whether they may be able to sell the lot the Village owns on Oakview Circle. Office employees will look into whether or not this is possible. Increasing park fees would increase revenue; the fee schedule will be reviewed at next month's meeting.

Operator's license:

Motion: Jim Eckberg, seconded by Dennis Steinke, to approve an operator's license for Suzanne Norenberg. Motion carried 7-0.

Motion: Tim Stoppleworth, seconded by Chris Cook, to approve an operator's license for Katie Wieting. Motion carried 7-0.

Motion: Chris Cook, seconded by Tim Stoppleworth, to adjourn at 10:03 p.m.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer