

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday November 13, 2019 at 7:00 p.m.

The meeting was called to order at 7:07 p.m. by President Steinke.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Jody Marcoe, Jim Eckberg, and Dennis Steinke. Also in attendance: Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Chris Cook, to dispense with the reading of the minutes from the October 9, 2019 regular board meeting. Motion carried 7-0.

Public Comments: None

Library Board: The library is requesting a 2.5% overall increase, mainly caused by salary increases and insurance.

Public Safety:

Chief's report: The Village does need to adopt an ATV ordinance eventually. Renee will be working on putting one together. The police department will be getting a seatbelt grant again.

Public Works:

East White Street: Ron Engel reported to the board that the DNR is requiring extra testing to make sure there is no contamination from the gas tank that was removed leaking into St. James Church. More boring samples will be taken and tested.

North Main Street: The project will be 100% complete next spring. The weather this fall did not allow for the total completion.

Pay request #2: The second pay request from PTS Contractors was presented. This pay request puts the project contract at 76.7% complete.

Motion: Dan Redman, seconded by Chris Cook, to approve pay request #2 from PTS Contractors. Motion carried 7-0.

Water system: The mixer to be installed in the water tower will require DNR approval; it should be received within the next couple of weeks. The cost for the mixer will be between \$11,000 and \$12,000. The vent pipe in the tower needs to be changed with the installation.

The soft start system at Well #5 is past its life expectancy per pressure testing done by MSA. The booster stations are working well since the PRV valve rebuilds. MSA believes the failing of the soft start system has to do with the pressure problem in the water system. This repair/upgrade will require DNR approval and possibly approval by the Public Service Commission as well.

Sewer system: Still waiting on treatment plant upgrade plan from MSA.

Sewer rate increase: Totals for a 3%, 5% and 10% increase were presented and discussed.

Motion: Dennis Steinke, seconded by Julie Franke, to increase sewer rated by 5% starting January 1, 2020. Motion carried 7-0.

Solid Waste & Recycling: Jim attended some training recently and reported that Waste Management is in the process of buying Advanced Disposal. He also stated that the Village is not required to collect waste/used oil and this is something the board may consider discontinuing in the future due to the potential for a spill with current collection methods. There are many resources for resident education that the DNR supplies for free. These will be looked at and utilized in the future.

Human Resources:

Motion: Dennis Steinke, seconded by Chris Cook, to move into closed session under §19.85(1)(c) for consideration of employment and compensation for employees at 8:35 p.m. A roll call vote resulted in seven ayes and zero noes.

Motion: Dan Redman, seconded by Tim Stopplesworth, to move out of closed session at 10:36 p.m.

Motion: Dennis Steinke, seconded by Tim Stopplesworth, to change the director of operations for Public Works to hourly with overtime pay at \$26.50 per hour, scheduled for forty hours per week with five hours of overtime allowed at time and a half pay. Motion carried 6-1. The employee will also pay the balance of the premium for health insurance per month based on the state's health insurance plan calculations for what the employer is required to pay.

New Business:

Copy machine contract: The lease on the copy machine is up at the end of the year. The leasing company said the current machine will last for a while for the amount of copies that are actually made. There is a dollar buyout on the copier. No objections were made to keeping the current machine with the dollar buyout.

Budget sheets: Updated budget sheets were distributed. Trustees were asked to take a close look at each budget and be prepared for the budget hearing next Monday.

Motion: Dan Redman, seconded by Jody Marcoe, to adjourn at 10:46 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer