

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday July 8, 2020 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Steinke.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Jody Marcoe, Jim Eckberg, and Dennis Steinke. Also in attendance: Bob Simon, Sam Kaufman, Linda Alsum-O'Donovan, Renee Schuster, and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Jody Marcoe, to dispense with the reading of the minutes from the June 10, 2020 regular board meeting. Motion carried 7-0.

Public Comments: Sam Kaufman gave the board an update from the Fond du Lac County board. The county board is trying to direct as much financing as possible for small business COVID-19 grants and are prepared to halt 5-year capital improvement plans if need be. Sales tax revenue has not dropped much since early spring.

ATV ordinances were passed in the Town of Waupun and City of Waupun but not the Town of Oakfield. Sam would like to see the town pass an ordinance for continuity on the Wild Goose Trail.

Bob Simon said the Town of Byron is not in favor of passing an ATV ordinance as there would be no benefit to the town from it.

Bob also gave the board an update on COVID-19 from the county emergency management standpoint. Cases within Fond du Lac County are rising but hospitalizations are down. Schools will be receiving thermometers and masks.

Linda Alsum-O'Donovan introduced herself as the interim library director. Lisa Zwickey has resigned from the position. Linda stated that when the library reopens masks will be required and patrons will be limited to one or two at a time inside. One computer will be available for business use only and by appointment. The library board is in no rush to open and will wait for the village board to make a decision on when to reopen the building to the public.

Public Safety: Chief Schuster reported that there have been no issues at Seneca Foods. Graduation will be on Saturday morning on the football field and she will be on duty.

Ordinance 2020-3: A draft of the neighborhood electric vehicles and snowmobile ordinances was presented with minor changes to wording to comply with current laws and to account for the new separate ATV/UTV ordinance.

Motion: Dennis Steinke, seconded by Tim Stopplesworth, to approve Ordinance 2020-3 with the presented changes and to be effective when ATV/UTV signs are put up by Fond du Lac County. Motion carried 7-0. A copy of the ordinance can be viewed at the village office during regular business hours.

Public Works:

Sewer system: The next round of sewer lateral replacements will be put on hold until next year and the village will try to get as many included around the same time as the East Church Street project as possible to keep costs lower.

Resolution 2020-4: The Compliance Maintenance Annual Report was reviewed. The village received all A's on the report. Dan also stated MCO has been testing with chemicals to try to meet new phosphorous limits.

Motion: Dennis Steinke, seconded by Chris Cook, to approve resolution 2020-4. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

Water system: As a result of the two watermain breaks last Monday well #2 was shut off due to pressure buildup between the well and the Elm Street booster station. The pressure relief valve may not be working correctly so two extra pressure relief valves are being added to the system to test the theory.

Streets:

East Church Street project update: MSA will be sending 90% plans to the Department of Transportation next week. The project will be going out to bid in November with bids being opened in December. The project will be done in two stages, East Church Street west of Steiner Drive and East Church Street east of Steiner Drive, so that only one section of the road will be shut down at a time to allow continuous access to property owners affected by the project area. Construction is tentatively scheduled to take place from April through September 2021.

Human Resources: Colleen Clift may be joining the committee. Two applications were received for the office assistant position. Jim will be conducting phone interviews initially with in-person interviews to follow. The committee is working on updating the employee handbook to reflect changes in insurance and policies. A code of conduct for meetings is also being drafted which will apply to board members as well as members of the public who attend a meeting.

New Business:

Reopening of community center: The village will be receiving money from the Coronavirus Aid, Relief and Economic Security (CARES) Act. Supplies for reopening the community center for limited use will be purchased using these funds. Rentals will resume August 1st with only day per weekend being allowed and limited evening use to allow proper sanitizing of the room before and after events by village employees.

Municipal attorney: Due to the passing of Steve Sager, a new municipal attorney is needed. Sam Kaufman has taken many of the municipal accounts Mr. Sager handled. Miriam will check with Sam to see if he would be interested in taking over the village's account.

Resolution 2020-5: Discussion about what the village could utilize with CARES funds was discussed and it was agreed that installing touchless bathroom fixtures would be a good use of the funds.

Motion: Dennis Steinke, seconded by Tim Stopplesworth, to approval resolution 2020-5, approving using CARES funds to purchase and/or install as many touchless bathroom fixtures in public areas as possible with the amount allocated to the village. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

Dugouts at Village Park: A plan for the new dugouts received from the Recreation Association was handed out. There were no objections to the design presented and the board felt that if the parks committee didn't have any issues with the design it was ok for the Receptions Association to proceed with the construction.

Triangle Park bench: A group of local residents would like to place a memorial bench by the evergreen trees in Triangle Park. There were no concerns about it and Dan will coordinate installation with them.

Interim Village President: Dennis will be resigning as village president at the August meeting so an interim president will need to be appointed until the April 2021 election.

Motion: Julie Franke, seconded by Tim Stopplesworth, to adjourn at 9:24 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer