

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, May 13, 2026 at 7:00 p.m.

The meeting was called to order at 7:14 p.m. by President Dan Redman.

Roll call found the following trustees present: Michael Merk, John Cedar, Chris Cook, Julie Franke, and Chase Casey. Also in attendance: Kevin Baker, Joe Ciesielczyk, and Miriam Thomas. Renee Schuster arrived at 8:36 p.m.

**Motion:** Julie Franke, seconded by John Cedar, to dispense with the reading of the minutes of the April 8, 2026 regular board meeting and approve them as written. Motion carried 6-0.

**Public Comments:** Joe Ciesielczyk thanked the community for supporting the Veterans Memorial.

**Public Works:**

**Water:** The water tower is being painted. Portable water tanks are installed. When the weather outside hasn't been favorable, crews are working inside doing touch-ups. There was a watermain break on Oak Street recently that needed to be fixed immediately so extra weekend costs occurred.

**Wastewater project update:** Shane Dennis and Coty Weathersby joined virtually to give the monthly update on progress at the treatment plant. Newly installed equipment is actively treating water and the project as a whole is on schedule. Influent pumps, UV disinfection and a new generator are the newest equipment to be installed and working. New blowers are also installed and working. These will be more efficient and quieter than the old blowers. Interior lab work is also being done.

**Staab pay request #15:** The pay request is for \$502,234.00. No payroll corrections are needed and MSA has approved the pay request.

**Motion:** Chase Casey, seconded by Chris Cook, to approve pay request #15 for \$502,234.00. Motion carried 6-0.

**Land rent around treatment plant:** Two offers to work the land surrounding the treatment plant were received, one for \$170 per acre and one for \$230 per acre. Both individuals would have the ability to work sludge in when required.

**Motion:** John Cedar, seconded by Michael Merk, to accept the bid for \$230 per acre. Motion carried 6-0.

**Village Garage update:** Siding is finished on the building.

**Village equipment:** The county will be selling two of their plow trucks earlier than expected. Truck #67 is available for approximately \$110,000.00, is a 2014 Western Star, has around 93,000 miles and comes with a brine system. The current budgeted amount for a new truck is just over \$111,000.00. The old truck will be to be sold or scrapped. After board discussion, Lincoln will advertise it for four weeks and if it isn't purchased it will be scrapped.

**Motion:** Dan Redman, seconded by Chase Casey, to purchase truck #67 from Fond du Lac County. Motion carried 6-0. Miriam will email the county to confirm the village wishes to purchase the truck.

**Fire Department:** Chief Kevin Baker informed the board that the state will be issuing the 2% fire dues to the village which previously were thought to not be distributed this year due to a failed audit. The state auditor made a mistake and funds in the amount of approximately \$12,000.00 will be received this year and a follow-up audit will be performed in 2027.

The fire department recently received a state grant for new radios with around \$28,000.00 in funds coming to the department.

The department's annual brat fry is this Saturday, May 16<sup>th</sup> from 10-3.

One automatic door opener for the fire bay doors was replaced. The department plans on replacing one or two more this year. The cost per opener is \$1,750.00 per door with new remote controls at \$40.00

each. Chief Baker is wondering if the village would split the cost of the openers to enable them to replace the remaining three door openers this year. The board had a general consensus to split the cost but debated where they get the funds. Chase suggested reallocating leftover funds from the plow truck purchase, assuming it wouldn't be all spent. The fire department would pay for all the new door remotes and the village's half of the cost of the openers would be \$2,625.00. Once the final cost of the truck is known a decision will be made on where to find the funds to allocate.

**Resolution 2026-4; Joining Statewide Safety Interoperable Communication System:** The resolution is needed to be eligible for funding the statewide grant that was submitted for new radios. Funds can only be awarded to a municipality, not a fire department.

**Motion:** John Cedar, seconded by Chris Cook, to approve Resolution 2026-4. Motion carried 6-0. A copy of this resolution can be viewed at the Village Office during regular business hours.

**Public Safety:** Chief Schuster was not present but did not have any information to pass on this month.

**New Business:**

**Monthly check approval:** The monthly approval sheet was tabled for this month due to the transition to the new accounting software and the system not being completely set up to send the regular monthly reports to the board. Hopefully by June everything will be in place and two months-worth of approvals will be presented.

**Right-of-Way permit:** A permit from Sunrise Telecom was received for cable relocation for the Main Street project for Spectrum. Miriam is waiting on payment for the application but the plans were approved by Gremmer and the permit can be processed contingent upon receiving payment.

**Motion:** Michael Merk, seconded by Chris Cook, to approve the right-of-way permit for Sunrise Telecom, contingent upon receiving payment. Motion carried 6-0.

**Committee restricting:** Several changes were made to committees to ensure odd numbers of members and to adjust some chairpersons. An updated copy will be forwarded to board members and updated on the Village website.

**Codification discussion:** Miriam presented a quick overview of the project again and restated that some questions cannot be answered by her and need to be decided by the board. She suggested again that several board members sign up to be assigned questions to review/present to their committees for discussion and then to make suggestions for changes to the board, if necessary. Several items were presented for current action. Current ordinance has contradicting heights for trees above roadways; one spot says there is a ten-foot limit and another says fourteen feet. The board would like it to be fourteen feet. Many references to current actual fees are in the current ordinances and General Code is suggesting the wording change to reference the current fee schedule instead of specific dollar amounts. The board was in favor of this change. One other change was to change the reference to "Health Officer" to "Public Works Director or assignee" as the person responsible for water and sewer connection follow-ups and approvals.

**Resolution 2026-5; Appointed Officials:** The annual resolution was presented to appoint the Clerk-Treasurer, Attorney, Building Inspector, Assessor, Emergency Management Coordinator, Health Officer, Varmint Control Officer and Weed Commissioner.

**Motion:** Julie Franke, seconded by Michael Merk, to approve Resolution 2026-5. Motion carried 6-0. A copy of this resolution can be viewed at the Village Office during regular business hours.

**Motion:** Julie Franke, seconded by Chris Cook, to adjourn the board meeting at 8:57 p.m. Motion carried 6-0.

Respectfully submitted,

Miriam Thomas, Clerk/Treasurer