

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, June 10, 2026 at 7:00 p.m.

The meeting was called to order at 7:02 p.m. by President Dan Redman.

Roll call found the following trustees present: John Cedar, Julie Franke, Owen Stoppleworth and Chase Casey. Also in attendance: Renee Schuster, Chad Veleke, Shane Dennis, Joe Ciesielczyk, and Miriam Thomas. Michael Merk arrived at 7:50 p.m.

Motion: John Cedar, seconded by Chase Casey, to dispense with the reading of the minutes of the May 13, 2026 regular board meeting and approve them as written. Motion carried 5-0.

Public Comments: None.

Dog exemption: Chad Veleke lives at 246 W. Church St. There are six dogs living at the property, three more than what is allowed by ordinance. An anonymous complaint was received by Chief Schuster about the number of dogs exceeding the limit. Chad told the board four of the dogs were theirs and the other two are fosters. They have been fostering for a golden retriever rescue for several years. Only three of the dogs are licensed. Board members discussed previous exemptions given were only for one extra dog and only for temporary placement. A past foster situation was also brought up. The community member brought a plan to the board before moving ahead with it to ensure compliance. The board would like Chad to provide some kind of certification from the rescue he works with and bring a plan to the Public Safety meeting scheduled for June 24th.

Public Works:

Water: Water tower painting is complete and was a smooth process.

Wastewater project update: Shane Dennis from MSA informed the board that the second aeration basin was recently completed. An existing tank was repurposed for this second basin and Shane reiterated that the design was built around reusing as much existing infrastructure as possible. The buildings that were delivered with the incorrect paint color have been repainted. The lab building was sandblasted and is being repainted. The project is still on track for October completion.

Staab pay request #15: The pay request is for \$469,240.52. The pay request is approved by MSA.

Motion: Owen Stoppleworth, seconded by Chase Casey, to approve pay request #16 for \$469,240.52. Motion carried 5-0.

Change Order #5: The change order includes several changes including added cost for going over the concrete allotment, not needing new gypsum on the ceiling of the lab, removing a drain tile, and new piping that was found to be in need of replacement once it was uncovered. The board has the optional to receive a \$10,000.00 credit for keeping the excavation spoils on site instead of having it hauled away. Shane stated Staab was willing to spread the spoils out in to a berm to the south of the plant. Several members were concerned about the height and slope of it in case of lawn mowing and the width, not wanting to take away from the land available for planting crops by the land renter.

Motion: John Cedar, seconded by Chase Casey, to approve Change Order #5 for \$9,178.00, which includes keeping the spoils on site and having Staab create a berm wide enough and low enough to mow. Motion carried 6-0.

Resolution 2026-6; Compliance Maintenance Annual Report: The resolution is for the annual report to the Department of Natural Resources. The Village received a 3.92 GPA.

Motion: Dan Redman, seconded by John Cedar, to approve Resolution 2026-6. Motion carried 6-0. A copy of this resolution can be viewed at the Village Office during regular business hours.

Treatment plant road access: Dan questioned who should be authorized to use the treatment plant road once the upgrade is complete. The board was in agreement that it should only be village

employees and the farmer who currently rents the land surrounding the treatment plant. Signs need to be placed at the second culvert stating "Authorized Vehicles Only". The same signs should be posted at both wells.

Resolution 2026-7; reallocating funds: Last month the board discussed reallocating some funds designated for the plow truck. Since not all the funds were needed for the truck purchase the excess could be used to pay for half of the new garage door openers on the fire station bay doors. Miriam needs to double check that the amount has not changed since Fire Chief Baker's presentation last month.

Motion: Chase Casey, seconded by Michael Merk, to approve moving the required funds, pending verification from the clerk, not to exceed the cost of the doors.

MSA contract for Belle Reynolds Village: In order for MSA to be reviewing the plans for the subdivision a contract needs to be in place. The estimated cost from MSA is \$10,000.00. Tom Havey has provided the village with a retainer for this cost.

Motion: John Cedar, seconded by Julie Franke, to approve the contract with MSA as presented in order to consult with Mr. Havey on behalf of the village. Motion carried 6-0.

Public Safety: Chief Schuster reported a bike safety class was conducted in May at the elementary school and St. Luke's. The department took 120 calls of service in the last month. She has been working through the list of unlicensed dogs. Ninety-one pounds of drugs were turned in during the first six months of this year. The "No Heavy Vehicles" signs need to be moved closer to the intersections and have to be removed from the speed limit signs. There have been many complaints about e-bikes and e-scooters. Migrants are starting to arrive and there will eventually be around 225 in town for the canning season.

Camera system upgrades: Chief Schuster was in contact with Dave Schmidt regarding the addition of two cameras at the park to better cover certain areas. His quote was \$1,000 for two additional cameras at the park with options to increase the length of time for video storage. A quote of \$4,325.00 was also given for installing cameras at the Village Community Center. There was discussion over whether the camera system quoted for this building would be NDAA compliant as the quote wasn't clear.

Motion: John Cedar, seconded by Michael Merk, to approve the installation of the park cameras for \$1,000.00 and for the installation of cameras at the community center for \$4,325.00 pending clarification of the quoted system's compliance. Also included in the motion was the funding by the leftover public works vehicle capital fund and TIF money, if needed. Motion carried 6-0.

New Business:

Monthly check approval: Disbursement sheets for April and May were passed around.

Board of Appeals discussion:

Cole Oil pre-buy: The annual option to pre-buy propane was presented. The Village has been proactively buying for several years and usually use right around 1,200 gallons.

Motion: John Cedar, seconded by Michael Merk, to pre-buy 1,200 gallons of propane from Cole Oil. Motion carried 6-0.

Application for renewal of Oak Central JR beer & liquor licensing: All information has been cleared by Chief Schuster.

Motion: Julie Franke, seconded by Dan Redman, to approve a Class B beer and Class B liquor license for Oak Central, LLC. Motion carried 6-0.

Application for renewal of Path Petroleum beer, liquor and cigarette product licensing: All information has been cleared by Chief Schuster.

Motion: Julie Franke, seconded by Michael Merk, to approve a Class A beer, Class A liquor, and cigarette product license for Path Petroleum. Motion carried 6-0.

Application for renewal of Katy's Log Cabin beer and liquor licensing: All information has been cleared by Chief Schuster.

Motion: Chase Casey, seconded by John Cedar, to approve a Class B beer and Class B liquor license for Katy's Log Cabin, LLC. Motion carried 6-0.

Application for renewal of 6-month beer license: All information has been cleared by Chief Schuster.

Motion: John Cedar, seconded by Julie Franke, to approve a 6-month Class B beer license to Katy's Log Cabin for the park concessions stand. Motion carried 6-0.

Approval of operator's licenses: All information has been cleared by Chief Schuster.

Motion: John Cedar, seconded by Michael Merk to approve operator's licenses for Sydney Coenen, Carol Draves, Meghan Becker, Dylan Smeester, Adam Lamonska, Jim Kleinschmidt, Jennifer Meyer, Tracy Hans, Ryan Smeester, Vanessa Flury, Kristen Wettstein, Brittany Anderson, Craig Chadwick, Ricky Schmidt, Heather Anderson, and Monika Thapa. Motion carried 6-0.

Cyber quote: The clerk presented a quote for increased cyber security coverage. The Village currently carries \$25,000.00 in coverage for a \$500 annual premium. Two additional options were presented for \$250,000.00 or \$500,000.00.

Motion: John Cedar, seconded by Micheal Merk, to increase coverage to \$500,000.00 for a premium of \$1,667.00.

Respectfully submitted,

Miriam Thomas, Clerk/Treasurer