

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street  
Oakfield, WI 53065  
Wednesday, February 8, 2012

The meeting was called to order at 7:03 p.m. by President Collien.

Roll call found the following trustees present: Larry Ott, Tim Stoppleworth, Dan Redman, Al Kamenski, Dennis Steinke, Jim Eckberg and Gary Collien. Also in attendance: Representative Jeremy Thiesfeldt, Foster Wagenknecht, Amy Steinke and Tish Brooks.

Pledge of Allegiance

**Motion:** Al Kamenski/Dennis Steinke to dispense with the reading of the minutes and accept them as written. Motion carried 7-0.

**Public Comments:** Mr. Wagenknecht began with bringing up various issues with the Bovee and Philipsky properties. Many of these issues have been addressed, but Mr. Wagenknecht continues to not be satisfied with the out come. Dennis Steinke did advise Mr. Wagenknecht the village Public Safety and Welfare Committee are working with Paul Philipsky through the seasons and the village is moving forward with various issues with the Philipsky property.

**Solid Waste and Recycling:** Gary Collien asked if anyone had received complaints about garbage pick up and recycling being placed on the taxes as a special assessment. He did advise the board he had received a few complaints. It was noted a few businesses had been assessed in error, but that matter was cleared up.

**Public Works:** A summary letter was submitted to the DNR at their request in reference to on going projects in the village to remain in compliance with our WPDES permit. A copy of the letter can be viewed in the clerk's office.

Eastside Drainage update - Dan Redman will approach to county to work with them on the engineering.  
Village Easement on Scharf property - Dan Redman stated Public Works should review the easement agreement with Mr. Scharf and possibly invite him to a board meeting.

Update on opening bids for water and sewer - An email was received from Mc Mahon Engineering with updated information as follows:

Advertise for bids in the Fond du Lac Reporter – February 24<sup>th</sup> & March 2<sup>nd</sup>.

Open bids publically at the Village office – Friday March 9<sup>th</sup>.

McMahon to create a summary of bids (Bidtab) and issue a Letter of Recommendation to Award and a Notice of Award on March 14<sup>th</sup>.

McMahon to answer any questions from Village personnel – March 12-14

The Village Board votes on awarding the contract – March 14<sup>th</sup>.

The following steps will take place after the Board meeting but before work is to begin:

- If the Village votes to award the contract, the Village would then sign the Notice of Award and send it to McMahon.
- McMahon then prepares the contract and sends it to the contractor.
- The contractor signs the contract and sends it back to McMahon along with their bond and their insurance certificates.
- McMahon prepares a Notice to Proceed and then work can begin.

**Capital Improvement Plan:** Bank of Oakfield will work with the village on the smaller projects. Ryan questioned if we should work with a financial planner to coordinate finances. Paul Thompson of Hutchison, Shockey, Erley & Company will be contacted.

**Human Resources Committee:** The subject of sick days has been tabled to a future meeting. The treasurer and clerk will be paid on a salary basis and also bi-monthly pay periods will now be paid every other week. Comp time will be paid instead of overtime and each employee will need authorization from their supervisor to accumulate more than eighty hours.

**Motion** Gary Collien/Dan Redman for treasurer and clerk to be paid on a salary basis and bi weekly.  
Motion carried 7-0

**Public Safety and Welfare:** Fire Department Breakfast will be held on February 26, 2012 in the community center.

**Community Center:** West side lighting on Library, Office and Fire Station. Lights are burnt out or the timer is off. Gary will check on. Board would like to look at more energy efficient fixtures.

**Adjourn**

**Motion:** Dennis Steinke/Al Kamenski to adjourn the regular village board meeting. Motion carried 6-0.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Tish Brooks  
Village Clerk