

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, July 8, 2015 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Jim Eckberg, and Gary Collien. Julie Franke and Dennis Steinke were previously excused. Also in attendance: Sharon Belling, Chief Renee Schuster, Tracy Sabel and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Jim Eckberg, to dispense with the reading of the minutes from the June 10, 2015 regular board meeting and accept them as written. Motion carried 5-0.

Library Report: Library Director Sharon Belling gave an update of events that have been happening at the library. Landscaping in front of the building was paid for primarily by donations received from the Hilda Ogle Memorial. Painting of the interior of the library was completed in March by David Tetzlaff. The summer reading program is underway and a book sale will be happening in conjunction with this during the Village-wide rummage sale on August 1st. There are some new technologies available at the library including electronic magazines, text message notifications and an E-Newsletter. Future possible programs/projects include an English as a Second Language program for Hispanic outreach and conducting an inventory of historical documents. A long range plan for the library was completed recently as well. A copy of this document can be obtained at the Village Office or Library during regular business hours.

Public Works:

The sewer lateral ordinance was discussed specifically regarding clean out caps or manhole covers, the village's right to special assess utility projects, the patching of basement floors as part of the sewer lateral remediation and whether or not the homeowner is responsible for cleaning the lateral to the main. After discussion of all topics, only one change was made to the current ordinance draft.

Motion: Tim Stopplesworth, seconded by Chris Cook, to amend the ordinance draft to read that the responsibility of the cleaning of the sewer lateral, in its entirety, from the building to the main line lie with the property owner. Motion carried 5-0.

Ordinance 2015-10: Motion: Tim Stopplesworth, seconded by Dan Redman, to accept the current ordinance draft, with the inclusion of the amendment above, as written. Motion carried 5-0.

Crack filling in the Village will be done soon. A map of the areas needing filling has been completed and the county will be scheduled to come in for a full day's work.

A meeting with Fond du Lac County will be scheduled regarding the resurfacing of County Y north of Church Street and East Church Street. Dan will get his schedule to the office along with a brief agenda. Problems with drainage near the corner of East Church and School Street may be discussed at that time.

The possibility of doing an annual sewer rate increase in order to keep up with the extra costs of the sewer lateral project was presented. Because sewer rates are not regulated rates can be increased at any time. Office staff will put together information for a 5% and 7% sewer rate increase to see what the rate of return would be at these amounts and the topic will be revisited next month.

The scrap metal pile at the Village Garage continues to be a problem. It was suggested that this area be removed all together. Bulky items continue to be left there and public works employees are spending too much time continuously cleaning it out. The amount of yard waste is becoming a costly removal as well; both in labor and vehicle maintenance. The yard waste pickup program was originally designed to be the first Monday of every month but the frequency of the service has increased over the years. It was the consensus of the board that the pickup of regular yard waste (not including fall leaf pickup) will be discontinued within the next year and the hours of drop off may be limited.

The question about the future of using MSA's services was discussed. No decision will be made about potential future projects until after the meeting with Fond du Lac County regarding the repaving of North Main Street and East Church Street.

Public Safety:

Ordinance 2015-9:

Discussion about whether or not to including specific wording about creating a map showing child safety areas and restricted areas resulted in no change. A map may be created but it will not be specifically referenced in the ordinance.

Motion: Gary Collien, seconded by Chris Cook, to approve Ordinance 2015-9, regarding the addition of Chapter 9.25, Designated Sex Offenders Restrictions, to the municipal code book. Motion carried 5-0.

Ordinance 2015-6:

Motion: Tim Stoppeworth, seconded by Gary Collien, to approve Ordinance 2015-6, regarding the addition of Chapter 10.17, Neighborhood Electric Vehicles, to the municipal code book. Motion carried 5-0.

Chief Renee Schuster gave an update about issues at Village Park with toilet paper and paper towel missing as well as the general condition of the women's bathroom. There was a suggestion to possibly lock up the bathrooms at night. Anyone with information regarding this issue is asked to contact the police department.

New Business:

Licenses:

An operator's license for Karla Seibel was no longer needed.

Motion: Gary Collien, seconded by Tim Stoppeworth, to approve the new agent for the 6 month Class "B" license for Critters Park Snacks. Motion carries 5-0.

Information on the fire alarm in the community center was presented. Dan Immel from Lakeview Electric stated that the current alarm only needs to be hooked up to a phone line that can be interrupted when an event occurs. The Village does not need to use an answering service and it could be hooked up to automatically call Fond du Lac County's dispatch center. Dan Immel is getting pricing together for all the services.

The lighting at Acorn Park was discussed with Dan Immel also and the fixtures are costly to maintain. Dan will look into the possibility of getting a retrofit fixture to light a few of the lamp posts and a subsequent cost.

The VFW has offered to donate money to replace the flags and holders that are mounted on the electric poles. Public works employees will get a count of how many of each need replacing and will remount them on poles with street lights on them.

Adjourn:

Motion: Dennis Steinke, seconded by Jim Eckberg to adjourn at 8:40 p.m. Motion carried 5-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer