

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday May 11, 2016 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Collien.

Roll call found the following trustees present: Chris Cook, Tim Stoppleworth, Dan Redman, Julie Franke, Dennis Steinke, Jim Eckberg, and Gary Collien. Also in attendance: Tom Henke, Daniel Feyen, Lauren Prochnow, and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stoppleworth, seconded by Julie Franke, to dispense with the reading of the minutes from the April 13, 2016 regular board meeting and accept them as written. Motion carried 7-0.

Public Comments: Daniel Feyen stated he is running for state senate and is seeking Rick Gudex's seat. One of his main platforms is closing the skills gap to fill vacant manufacturing jobs.

Insurance Presentation: Tom Henke from Cowles-Henke-Kemmel Insurance presented changes in insurance info for the village for the year. Premiums are up approximately \$2,700. This was mainly due to the value of the buildings increasing with inflation. Auto premiums increased due to the addition of the two new dump trucks. There was also a slight increase due to the addition of the two new lawn tractors. Tom will look into switching the Village's deductible from \$500 to \$1,000 at the request of the board.

Public Works

MCO Contract: A new contract was presented with 1.1% increase. The board continues to be satisfied with MCO's work for the village.

Motion: Tim Stoppleworth, seconded by Dan Redman, to approve the MCO contract. Motion carried 7-0.

Resolution 2016-1, regarding sewer credits: The form and policy from the Village of Brandon was updated for the Village of Oakfield per last month's discussion.

Motion: Gary Collien, seconded by Jim Eckberg, to approve the new policy and form for sewer credits. Motion carried 7-0. A copy of this resolution can be obtained at the Village Office during regular business hours.

DNR meeting recap: The annual meeting was held this morning with Anne Van Grinsven and Mark Stanek from the DNR. Anne stated that once the Village sends in an updated 7 Year Plan she will take us off the enforcement list. The Village will keep her up to date with the progress of the project. Mark Stanek stated that phosphorus limits should be known by this fall. He also stated that limits can be achieved through the addition of chemicals, which is a cheaper alternative than installing filters.

Water system: Hydrant flushing took place last month. Public Works will continue making repairs on both booster stations. Some of the motors continue to overheat. Office staff will look into the cost of converting the heating system in the Elm St. booster station from electric to natural gas.

Sewer system: The broken pump at the sewer plant was replaced this week and is fully operating.

Village garage: There was more discussion about what to do about all the illegal dumping at the garage. Right now notices are posted at properties who violate the new policy giving seven days to dispose of the waste themselves. The idea of installing a gate at the entrance was discussed and either having it open only during the day while Public Works employees are working or possibly having it manned on Saturdays. The possibility of fencing off the area behind the brush and gravel bins was also discussed. Public works will work on moving the bins around to leave no empty spaces for dumping and move some of the cameras around. Office staff will look for a new, better quality camera system as well as some prices for a gate.

Parks: There was discussion about the placement of a memorial for Paul Dix at Village Park as requested by the class of 2013.

Motion: Julie Franke, seconded by Dennis Steinke, to deny placement of a memorial at Village Park and suggest placement in the school gym or by the new landscaping in front of the Jr./Sr. High. Motion carried 7-0.

Solid Waste & Recycling

Ordinance 2016-1, regarding recycling management: The ordinance dealing with curbside yard waste was discussed and changes were made to reflect current policy.

Motion: Tim Stoppleworth, seconded by Chris Cook, to accept the changes to the yard waste ordinance. Motion carried 7-0. A copy of the ordinance can be obtained at the Village Office during regular business hours.

New Business:

Resolution 2016-2, Appointment of Officials:

Motion: Tim Stoppleworth, seconded by Dan Redman, to approve the appointed officials. Motion carried 7-0. A copy of this resolution can be obtained at the Village Office during regular business hours.

Welcome packet for new residents: The office has created a welcome letter for new residents in the village that can be routinely mailed. The letter would include the current newsletter, the garbage/recycling schedule and a library pamphlet. Gary suggested that the office send some packets to landlords to hand out to new renters as well.

E-mail options: The Village Office has been experiencing problems with e-mailing for quite a while. The current e-mail provider, BGL Computers, LLC has suggested switching to Microsoft Office 365, which is a cloud-based e-mail server. Currently the village covers the cost of two office email addresses, the police department email address and fire department email addresses. Switching to Office 365 would require paying for each mailbox individually and there was discussion about whether the village should continue to cover that cost for the different departments.

Motion: Gary Collien, seconded by Julie Franke, to have the police and fire departments either switch to a free e-mail service, such a Gmail, or pay for each e-mail address desired out of their respective funds. Motion carried 7-0.

Adjourn:

Motion: Dennis Steinke, seconded by Jim Eckberg, to adjourn at 8:10 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer