

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday August 9, 2017 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Steinke.

Roll call found the following trustees present: Chris Cook, Tim Stoppleworth, Dan Redman, Julie Franke, Jody Marcoe, Jim Eckberg, and Dennis Steinke. Also in attendance: Greg Deer, Amber Kilawee, Sharon Belling, Jonathan Schmitz, Christine Schmitz, Michael Schmitz, Meg Murphy-Steinke, Koreen Dykas, Lauren Prochnow and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stoppleworth, seconded by Julie Franke, to dispense with the reading of the minutes from the July 12, 2017 regular board meeting and accept them as written. Motion carried 7-0.

Public Comments: Amber Kilawee from the United Way spoke about the Volunteer Reception Center (VRC) and how the Village can benefit from their services. The VRC takes orders from the County Emergency Management Department and coordinates/vets volunteers in the event of a disaster. Applications were handed out as they are looking for local volunteers. Any interested person can contact Amber. The contact information is available at the Village Office.

Jonathan Schmitz spoke to the board about an Eagle Scout project his is working on in the Belle Reynolds Nature Trail. He is hoping to clean up the trails and benches to make them more usable and would like to place a sign at the entrance to the Water Tower road. The board had safety concerns regarding accessibility to the water tower and would like to check on a few things before allowing the sign to be placed. Jonathan will be contacted as soon as more information is gathered regarding the concerns.

Greg Deer thanked the board for their support again towards the Annual Car Show. Attendance was down slightly but still well attended.

Library: Director Sharon Belling gave an overview of things that have been happening over the past few months at the library. The Storywalk at Acorn Park has been very popular and they receive many positive comments about it. They are looking for sponsors for purchasing books to display in the Storywalk; they are around \$25.00 per book. The summer reading program wrapped up last week. Oakfield History nights have been very successful and popular. Another one is coming up next week. Seneca funded purchasing some Spanish books for migrant workers to check out. A Spanish/English conversation group was started recently and was received very well. Sharon submitted a grant request through Shopko to help fund an AED for the community center/library/office. She is waiting to see if she made the July cutoff or if we will have to wait until October. Julie is also working with Sharon to try to schedule a CPR/First Aid class.

Public Safety: Chief Schuster was not present to give a chief's report this month.

A draft of an updated parking ordinance was presented due to problems in several areas of the village. A petition was presented in support of updating the ordinance. There are concerns over limiting vehicles allowed per residence and what constitutes a drivable vehicle. The Public Safety committee met last week and started discussing the ordinance. They will look at it again to ensure the changes wouldn't create different problems.

Public Works:

Water system: Well #2 has been down for the last couple of weeks due to a non-functioning PLC screen which controls the well. Dan Immel found a replacement and will be installing it next week.

The new DNR representative met with MCO last week and the visit went well. She was concerned over the village's water loss and the water tower being due for inspection. The water loss is continually being looked into and the water tower was being scheduled for inspection this year already.

Sewer system: No new issues. No new info was available on phosphorous limits. The sampler should be moved soon.

Change order:

Motion: Jim Eckberg, seconded by Jody Marcoe, to approve Change Order No. 3 from M&E for lateral repairs done in June and July. Motion carried 7-0.

M&E pay approval:

Motion: Jim Eckberg, seconded by Tim Stoppleworth, to approve the pay request from M&E in the amount of \$47,321.13. Motion carried 7-0.

Lateral billing update: Sixty five bills were mailed out for lateral repairs last month. Twenty percent of the bills have already been paid in pull and several have chosen to pay the balance in full through the tax bill.

White Street project: The project started this week with prep work and some excavation. Water lines should be going in next week. The estimated bid for replacing the water line in front of the fire department is approximately \$25,000.00 which the board thought was quite high. During the short meeting this morning with the contractor Dennis and Dan were informed that the storm sewer inlets at the intersections of First and Second Streets need to be raised which will be an additional cost. Two manholes were discovered to be original brick and the contractor suggested replacing them due to concerns about them collapsing once they start digging around them. The board decided to drop the section of the project in front of the fire department in its entirety due to the expected increase costs of the storm sewers and manholes.

Michael Schmitz requested that the chips from the trees being taken down on White Street be used for the Eagle Scout project in the school forest. The request will be looked into with the contractor to see if it can be honored.

Human Resources: Lornie retired last month and his position was posted within the village and online. One internal and one external application was received. The internal candidate possesses a CDL and has been working out well. The Human Resources Committee would like to offer Dean Conger the position of part time public works laborer at \$13.50 an hour for the first 90 days with an increase after that.

Motion: Dennis Steinke, seconded by Jody Marcoe, to hire Dean Conger for the position of part time public works and utilities laborer, effective tomorrow, starting at \$13.50 per hour. Motion carried 7-0.

The committee also discussed possibly implementing a School to Work program. The office will look into whether this is feasible with this year's budget.

New Business:

Resolution 2017-13: The resolution was presented authorizing the village to borrow funds to pay for the White Street project. Ryan Kamphuis suggested setting a higher maximum amount that can always be adjusted in the terms of the loan should the village not need the entire amount. The loan is a 15 year loan with the interest rate, currently 4.35%, adjustable every 5 years.

Motion: Jim Eckberg, seconded by Julie Franke, to approve Resolution 2017-13, approving borrowing up to \$450,000.00 to fund the White Street project. Motion carried 7-0. A copy of this resolution is available for viewing during regular business hours.

Motion: Tim Stoppeworth, seconded by Jim Eckberg, to adjourn at 8:24 p.m.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer