

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday April 11, 2018 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Steinke.

Roll call found the following trustees present: Chris Cook, Tim Stopplesworth, Dan Redman, Julie Franke, Jody Marcoe, Jim Eckberg, and Dennis Steinke. Also in attendance: Miriam Thomas, Lauren Prochnow, Ann Seyfert, Kris Wettstein, Jennifer Wiese and Larry Schaefer.

Pledge of Allegiance

**Motion:** Tim Stopplesworth, seconded by Julie Franke, to dispense with the reading of the minutes from the March 14, 2018 regular board meeting and accept them as written. Motion carried 7-0.

**Public Comments:**

Jim Eckberg read a proclamation from Governor Walker declaring the week of April 16<sup>th</sup> Municipal Treasurer's week and thanked Miriam and Lauren.

Kris Wettstein from Oak Central was present to let the board know she wants to add on to her bar and will be applying for a variance to do so. She would like to expand the dining room area and her plan puts the building nine feet from the property line where the ordinance requires ten feet.

**Sam Kaufman:** Mr. Kaufman was unable to attend the meeting but let Dennis know that there was not much going on at the County level for now.

**Library Board:**

**Motion:** Tim Stopplesworth, seconded by Jim Eckberg, to appointment Linda Alsum O'Donovan and Sharon Kollman to the library board for three more years. Motion carried 7-0.

**Public Works:**

**Water:** Ed from Rural Water was in the town today listening to hydrants and identified several leaks. One was located under the creek next to the Village Garage and a couple hydrants on Nicholas Court were noisy as well. Public Works will be contacting the DNR to make sure nothing special needs to be done regarding rerouting water from the creek while the repair is completed. Ed will be back next week to listen to the hydrants up on Nicholas Court again to try to pinpoint where a leak might be there as well.

**Sewer:** A small bypass occurred recently due to human error. It was reported to the DNR and published in the paper as required.

**MSA Operational Plan:** A contract received from MSA regarding a Phosphorus Operational Plan contract was received and reviewed. The board will not be signing it at this time but realize something will need to be done in the future and will review the contract again at that time.

**Belle Reynolds Subdivision paving:**

A letter was sent to Gary Stopplesworth after the last board meeting making a final offer and no response was received. Larry Schaefer was present with an offer to buy the remaining lots and, as part of closing on the final lots, have a check issued to the Village for \$50,000.00 to cover the cost of the paving of the road. Mr. Schaefer would also like the Village to keep the vacant lots assessed as agricultural use until foundations are poured on each lot. Office staff will look into whether this is possible since it was understood previously that it was not. As part of the closing, Gary Stopplesworth would like a letter from the Village clearing him from any future responsibility toward the subdivision. The fact that the portion of sidewalk near the detention pond remains unfinished and the numerous problems with curbs, driveway aprons and manholes are still not repaired was discussed. Mr. Schaefer indicated he could have the check for the village issued for \$51,000.00 if that would cover the needed repairs. He would like to close on the lots by April 30<sup>th</sup>. The Village said they would like Mr. Schaefer to keep the lots mowed to avoid issues with weeds and rodents. Other than one abstention, the board was in agreement to have Mr. Schaefer proceed with his offer.

**Public Safety:**

Chief Schuster reported that the squad car will be getting decaled in the next couple weeks. She also let the board know that a new School Resource Officer was hired and will be starting soon.

**Parks:**

The legal restrictions on licensing were discussed. Critters Park Snacks would like use of the entire building and the Rec Department would like the same thing during their tournaments to make the space more usable. The Department of Revenue does not allow double licensing of a premises at the same time which would make it impossible for another non-profit organization to possess a beer license to serve or store beer for a one day event. Updating the concessions stand agreement would require any group wanting to use the stand to work with Critters Park Snacks if they want to use their inventory. Miriam clarified that the Rec Department could operate under the Critters Park Snacks beer license but the liability would be on Critters Park Snacks. The easiest way to license the building to accommodate all organizations would be to license the building as an east and west side as has been done the last couple years. The concessions stand agreement was signed as presented with the licensing for beer to be discussed further.

It was also discovered that some organizations utilizing the stand are doing so without village permission and the board is unsure who is unlocking the building. The board agreed that any use of the building by any group should be going through the village office first so the village is aware of who is going in and out of the building. An agreement will be drafted for park stand use for all other non-profits and school groups and include the requirement of a deposit for damages or possible cleaning needed after the event. Anyone renting the pavilion for a private party does not have the privilege of using the coolers in the concessions stand.

**Human Resources:** The committee received several applications for the seasonal lawn mowing jobs and has decided to make offers to Tyler Franke and Owen Stopleworth. Gene Kollman will be available for backup help if needed.

**New Business:**

**Newspaper mailboxes:** Dennis was contacted by the person who will be delivering the paper. He would like the village to approve installing mailboxes for customers that receive the Fond du Lac Reporter (mainly in the center of town).

**6 month Class B Beer license:**

**Motion:** Julie Franke, seconded by Dan Redman, to approve a 6 month beer license for the west half of the concessions stand. Motion carried 7-0.

**Operator's license:** Dennis Steinke, seconded by Jody Marcoe, to approve an operator's license for Jennifer Wiese for Critters Park Snacks. Motion carried 7-0.

**Motion:** Jim Eckberg, seconded by Jody Marcoe, to adjourn at 8:54 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer