

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday September 11, 2019 at 7:00 p.m.

The meeting was called to order at 7:03 p.m. by President Steinke.

Roll call found the following trustees present: Chris Cook, Dan Redman, Julie Franke, Jody Marcoe, Jim Eckberg, and Dennis Steinke. Also in attendance: Jessica Saunders, Renee Schuster, and Miriam Thomas. Tim Stoppeworth was absent.

Pledge of Allegiance

A moment of silence was observed for the victims of September 11, 2001.

Motion: Jim Eckberg, seconded by Dennis Steinke, to dispense with the reading of the minutes from the August 14, 2019 regular board meeting and August 30, 2019 special board meeting. Motion carried 6-0.

Public Comments: Board members have been getting asked about ATVs driving on roads. The county is working on this issue as well and the potential to allow their operation on state and county trails.

Resident animal ordinance request: Jessica Saunders (186 E. White Street) is requesting exemption to the three dog/cat limit per village ordinance. She heads the cat rescues through Frosty's Fosters out of her house. She presented certifications and a detailed explanation of how the foster program operates and why she would like to be able to continue doing it. Board members had a few unanswered questions they will follow up on and someone will be in touch with Ms. Saunders with an answer to her request for exemption.

Public Safety: Chief Schuster gave an update on the many issues experienced with migrant workers this year. There was also a concern about parking on Hubbard Street during events. Options were discussed on how to address this issue but nothing was decided.

Public Works:

North Main St. update: Water and sewer main lines are almost complete. The road construction crew is not in town yet, causing concern for the project being finished on time. Dan said the village has the ability to charge late fees should the work go past the initial deadline if it desires. M&E has finished replacing sewer laterals. The first pay request was received from PTS Contractors.

Motion: Dennis Steinke, seconded by Dan Redman, to approve Pay request #1 from PTS Contractors. Motion carried 6-0.

Water system: A water tower mixer needs to be installed due to decreased water usage from fixing the water main breaks recently. A 2017 DNR compliance report stated the village needed to upgrade the vent on the water tower, which has an approximate cost of \$4,000.00. It is unsure whether the DNR will require the venting upgrades to be completed before installing the mixer. Jason Crout from MCO will be completing the required paperwork with the DNR requesting approval for the mixer in 2019 and the venting upgrades to be completed in early 2020.

Sewer system/I&I: After speaking with MSA it was recommended that the village hold off on pursuing a 2019 sewer lateral project and reevaluate for 2020.

Ordinance 2019-3: Tabled until next month.

Human Resources: Applications and information for the state sponsored health insurance plan were received today. The Village will be paying for an access plan from October 1, 2019 through December 31, 2019 with the employee's choice of regular plans starting January 1, 2020.

The Human Resources committee also discussed creating a job description for an office assistant versus hiring a deputy clerk/treasurer. This will be discussed more at the October Human Resources meeting. Closed session was not required.

New Business:

Signature card:

Motion: Dennis Steinke, seconded by Dan Redman, to remove Lauren Prochnow from all signature cards at Bristol Morgan Bank. Motion carried 6-0.

Ordinance 2019-4: The addition of specific language is required per new legislation. Nothing else in the ordinance will be changed.

Motion: Jim Eckberg, seconded by Jody Marcoe, to approve Ordinance 2019-4, Building Codes revision. Motion carried 6-0. A copy of this ordinance can be viewed in the Village Office during regular business hours or on the village's website.

Fair Housing Proclamation: The proclamation is a requirement for the Community Development Block Grant. The signed proclamation will be displayed in the entryway to the building as required.

Motion: Dennis Steinke, seconded by Jody Marcoe, to approve the Fair Housing Proclamation. Motion carried 6-0.

Budget sheets: Blank budget sheets were handed out to respective committee members and asked to be filled out before next month's meeting.

Newsletter: Any articles for the third quarter newsletter should be submitted by Monday, September 23rd.

Motion: Jim Eckberg, seconded by Jody Marcoe, to adjourn at 9:11 p.m. Motion carried 6-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer