

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, May 12, 2021 at 7:00 p.m.

The meeting was called to order at 7:02 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, Tim Stoppleworth, Jody Marcoe, Julie Franke. Also in attendance: Chris Cook and Miriam Thomas. Joe De Young with MSA arrived at 7:21pm.

Pledge of Allegiance

Motion: Tim Stoppleworth, seconded by Julie Franke, to dispense with the reading of the minutes from the April 14, 2021 regular board meeting and approve them as written. Motion carried 5-0.

Public Comments: None.

Trustee vacancy: After the April election, Dan Redman's trustee position was left vacant when he was elected Village President.

Motion: Dan Redman, seconded by Al Kamenski, to appoint Chris Cook as a village trustee. Motion carried 5-0.

Insurance presentation: Last month Julie informed the board that EMC insurance was raising premiums approximately \$7,000.00 so other quotes were being sought, one of which hasn't been returned. Julie state that there may have to be a special board meeting held to approve a possible insurance change before the next regular board meeting.

Public Works:

East Church Street: The project is still estimated to be finished by the end of August. Water and sewer mains should be fully installed by the end of this week. M&E will start pipe bursting sewer laterals tomorrow. Joe De Young from MSA was present to discuss the contract for the Safe Drinking Water & Clean Water Fund application and loan administration. Loans for these programs are offered at a very low rate and can possibly provide some principal forgiveness. The village already has the loan lined up with the DNR, the principal forgiveness amount is still unknown. It is based on a point system and since the village's median income is relatively high, Joe isn't sure where it will qualify. The paperwork for both is very involved and MSA is doing all the required work for the village. Joe thought the quote was high at \$58,400.00 but the contract would not exceed that amount and may not even cost that much.

Motion: Al Kamenski, seconded by Chris Cook, to have Dan Redman sign the agreement on behalf of the village for the Safe Drinking Water & Clean Water Fund application and administration by MSA contingent on receiving confirmation that the cost incurred from the contract would be outweighed by the benefits of the loan program. Motion carried 6-0.

Water: The VFD drive at the top of Elm Street needs replacement next time it has an issue. The drive is old enough that it most likely cannot be repaired any more.

Sewer: The clarifier at the treatment plant should be cleaned out after the East Church Street road project is finished.

Bid for 2021 Sanitary Lateral Rehabilitation Program: Bids were received for the 2021 lateral project and M&E is being recommended by MSA at a contract amount of \$143,500.00. The laterals on East Church Street will be done within the next couple weeks and the contractor will come back in the fall to do any remaining properties that are signed up for this year. Joe suggested having another informational meeting and open the project up to any property that has been televised and needs repair with the exception of those on Main Street (to be included with the future repaving of the road).

Motion: Tim Stoppleworth, seconded by Jody Marcoe, to award the bid to M&E. Motion carried 6-0.

Human Resources:

Meeting Code of Conduct form: The committee has been working on a form for meeting attendees to read and sign to provide a guideline of expectations for people who attend any type of meeting. There were no objections to the use of the form and it will be used in place of the regular sign-up sheet from today forward.

Parks:

Resolution 2021-4: The parks budget had an unused amount of \$24,179.79 from the 2020 budget.

Motion: Tim Stoppleworth, seconded by Jody Marcoe, to approve Resolution 2021-4 for the approval of the 2020 parks carryover amount into the 2021 parks budget. Motion carried 6-0. A copy of this resolution is available at the village office during regular business hours.

Public Safety:

Resolution 2021-5: The public safety budget had an unused amount of \$4,257.51 from the 2020 budget.

Motion: Jody Marcoe, seconded by Al Kamenski, to approve Resolution 2021-5 for the approval of the 2020 public safety carryover amount into the 2021 public safety budget. Motion carried 6-0. A copy of this resolution is available at the village office during regular business hours.

New Business:

Katys Log Cabin: After reading through old minutes, Miriam determined there were two Class B liquor licenses available to the village and one reserve Class B liquor license as of December 1, 1997 when the quota law on Class B liquor licenses went into effect. Oak Central holds the first Class B liquor license, therefore, Katys Log Cabin can receive the other regular one.

Motion: Al Kamenski, seconded by Jody Marcoe, to approve a regular Class B liquor license for Katys Log Cabin to replace the reserve Class B liquor license that was issued incorrectly at last month's board meeting. Motion carried 6-0.

Oakfield Receptions Association license:

Motion: Chris Cook, seconded by Julie Franke, to approve a 6 month Class B beer license for the Oakfield Recreation Association to serve from the park concessions building. Motion carried 6-0.

Ordinance change discussion: Last month the board discussed possibly changing the animal ordinance to include allowing chickens in the village after a request from a resident. Board members agreed that allowing them has the potential to create more problems than the benefits it would provide. No changes will be made to the current ordinance.

Resolution 2021-3, elected officials: This resolution designates appointed officials for the village for the year.

Motion: Julie Franke, seconded by Al Kamenski, to approve the presented list of appointed officials. Motion carried 6-0. A copy of this resolution is available at the village office during regular business hours.

Committee discussion: The list of committees and members was handed out. The board went through each committee and made a few changes. Miriam will update the list and send out to all board members and to committee members.

New check signers: Chris Cook needs to be removed as the village president check signer.

Motion: Al Kamenski, seconded by Tim Stopplesworth, to remove Chris Cook as a check signer at Bristol Morgan Bank and add Dan Redman. Motion carried 6-0.

Phone system: Miriam has been looking into updating the phone system in the community center building after it failed several years ago. Quotes from D&S Technologies and Spectrum were for voice over internet phone (VOIP) systems and one from Quantum Communications for upgrading the current analog system. The Quantum Communications quote was considerably higher than both VOIP options. If bundled through Spectrum, the monthly cost for internet would be reduced.

Motion: Tim Stopplesworth, seconded by Al Kamenski, to accept the proposal from Spectrum for a new phone system in the community center building to include the fire department, library and village office phones.

Belle Reynolds fund: A request for funding two sets of bleachers was received along with the annual donation to the library's summer reading program. The board discussed how funding bleachers wasn't exclusively for the benefit of the youth of Oakfield as stated in Belle Reynolds' will.

Motion: Al Kamenski, seconded by Tim Stopplesworth, to adjourn at 8:34 p.m. Motion carried 6-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer