

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, June 9, 2021 at 7:00 p.m.

The meeting was called to order at 7:02 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, Tim Stoppleworth, Julie Franke, Jody Marcoe, and Jim Eckberg. Also in attendance: Chief Renee Schuster and Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stoppleworth, seconded by Jody Marcoe, to dispense with the reading of the minutes from the May 12, 2021 regular board meeting and approve them as written. Motion carried 6-0.

Motion: Tim Stoppleworth, seconded by Julie Franke, to dispense with the reading of the minutes from the May 12, 2021 Board of Review and approve them as written. Motion carried 6-0.

Public Comments: The newly formed ATV/UTV club would like to put a dumpster at the village garage to collect metal for revenue. The club would maintain the area and the village would have no involvement in the cost for the dumpster.

Insurance: A zoom meeting with Brian Dandoy, a representative from the McClone Agency, broker for the League of Wisconsin Municipalities (LWM), met with a quorum of the board to present an insurance quote. The village's current policy with EMC was going to have a significant increase this year and switching to the LWM's plan would save the village approximately \$10,000.00. The LWM plan offers much broader coverage instead of the blanket policy with EMC. Approval of the change was done at the May 27th special board meeting. The new policy has a \$6 million per occurrence coverage instead of the \$2 million plus \$4 million umbrella coverage with EMC. Members of the board at the special meeting also voted to increase the cyber liability coverage to \$250,000.00 for an extra \$750-\$1,000 cost annually. Deductibles on vehicles is \$500.00 versus \$250.00 with EMC. The new annual premium will be approximately \$37,000.00.

Public Works: Crack filling is being done in the village as Fond du Lac County has time to do so.

East Church Street: Work has begun on the storm sewers and the East Side Drainage just outside of the village. This part of the project should be done by the end of June. Curb and gutter and sidewalks should be started by the end of the month also.

Line of credit approval: Bills for the East Church Street project are starting to come in and a line of credit needs to be established to pay for the expenses until the project is completed and a loan is set up.

Motion: Dan Redman, seconded by Jody Marcoe, to set up a line of credit for the East Church Street project not to exceed \$1,000,000.00. Motion carried 6-0. The clerk will contact the bank to set up the line of credit.

Water: Hydrant flushing was being done in the village today by MCO. Water meter replacement for the year will be underway soon.

Sewer: Nothing to report.

Resolution 2021-6: The 2020 Compliance Maintenance Annual Report (CMAR) as required by the DNR was discussed briefly with nothing to note. The village is in compliance and received an "A" grade.

Motion: Julie Franke, seconded by Al Kamenski, to approve Resolution 2021-6 for the 2020 CMAR. Motion carried 6-0.

Public Safety: The bike rodeo was a huge success. Chief Schuster gave bike safety talks at Oakfield Elementary and St. Luke's schools. Eighty bike helmets were given out to kids. The department received many donations from businesses and individuals to help cover most of the cost of the bike helmets. The public safety budget covered approximately \$500.00. Junior Police Academy is being held as part of summer school this year. Fond du Lac County did receive traffic grants for the month of June. The Department of Justice performed a required juvenile inspection this week to make sure the police department was in compliance; there were no issues found.

Siren activation: Fond du Lac County is done reprogramming and updating sirens and the Saturday noon tests should be conducted as normal now.

New Business:

Alcohol license approvals:

Motion: Al Kamenski, seconded by Tim Stoppleworth, to approve Class B beer and Class B liquor for Oak Central, LLC for the period July 1, 2021- June 30, 2022. Motion carried 6-0.

Motion: Tim Stoppleworth, seconded by Al Kamenski, to approve operator's licenses for Alexandria Claus, Mark Schierstedt, Brenda Tomschin, Riek Schmidt, Julie Franke, Jazmyne Pla and Craig Chadwick. Motion carried 5-0, 1 abstention.

Motion: Julie Franke, seconded by Jody Marcoe, to approve Class A beer, Class A liquor, Class A cider and cigarette product licenses for Oakfield Petro for the period July 1, 2021- June 30, 2022. Motion carried 6-0.

Motion: Julie Franke, seconded by Tim Stoppleworth, to approve operator's licenses for Jeremy Boeder, Nathaniel Brotherton, Christopher Sutton and Vaughn Williston. Motion carried 6-0.

Motion: Al Kamenski, seconded by Julie Franke, to approve Class B beer and Class B liquor licenses for Katy's Log Cabin, LLC for the period July 1, 2021- June 30, 2022. Motion carried 6-0.

Motion: Al Kamenski, seconded by Tim Stoppleworth, to approve operator's licenses for Brenda Tomschin, Julie Franke, Carla Norenberg, Nicole Nielson, Chad Meinburg, Allison Wonser, Hannah Flury and Jean Schaefer. Motion carried 5-0, 1 abstention.

Monthly check approval: A new form was created at the request of the auditor to verify the board is reviewing the payments and disbursements each month. This form will be passed around monthly to confirm that each trustee has reviewed the monthly documents.

Resolution 2021-7: After receiving an increasing number of requests over the past couple years, the clerk reviewed the current pool filling policy and found it is somewhat obsolete since the majority of meters have been changed to the new electronic reads. Two updated versions were presented; one for properties with old meters and one for properties with new meters. The requirement to not fill over weekends was removed as there is an extra meter available to attach to outside hoses for old meters and all the data needed can be retrieved electronically from the new meters. Both policies have been adjusted to disallow any pool filling within the village from a fire hydrant. It was also reiterated that the majority of adjustments are for amounts less than \$50 and in the future the ability to request a sewer reduction from pool filling may be discontinued completely due to the extra administrative work required to document the credit.

Motion: Jim Eckberg, seconded by Jody Marcoe, to approve Resolution 2021-7, approving two new pool filling policies based on the type of meter installed at a property with the changes discussed. Copies of these policies can be obtained at the Village Office during regular business hours and will be posted online as soon as possible.

Ordinance 2021-3: The village does not have any ordinance for regulations on private swimming pools. The building inspector suggested one be put in place due to the number of questions he receives about them. A draft was compiled from referencing other local municipality's ordinances and presented to the board. The building inspector did review the document and didn't see any contradictions or changes.

Motion: Jim Eckberg, seconded by Julie Franke, to approve Ordinance 2021-3 for regulations on private swimming pools. Motion carried 6-0. A copy of this ordinance can be obtained at the village office during regular business hours and will be added to the online version of the code book.

Motion: Jim Eckberg, seconded by Al Kamenski, to adjourn at 8:27 p.m. Motion carried 6-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer