

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, August 11, 2021 at 7:00 p.m.

The meeting was called to order at 7:01 p.m. by President Dan Redman.

Roll call found the following trustees present: Tim Stopplesworth, Julie Franke, Jody Marcoe, and Jim Eckberg. Also in attendance: Miriam Thomas.

Pledge of Allegiance

Motion: Tim Stopplesworth, seconded by Chris Cook, to dispense with the reading of the minutes from the July 14, 2021 regular board meeting and approve them as written. Motion carried 6-0.

Public Comments: None.

Public Works:

East Church Street: The project is still a month ahead of the originally projected completion date. Manholes and water valves were adjusted today in preparation for paving next week. Dan reported to the board that state projects don't include plans for mailboxes so he proposes purchasing 4x4s to install for residents in the project area and letting them reattach or purchase their own mailboxes. This will ensure the required height/setback is achieved. No one on the board had objections so Earl will begin installing them tomorrow.

Water: Jason is working on a list of items for which the village's American Rescue Plan Act funds can be used.

Sewer: No bypassing was done during the recent rain events.

Outstanding lateral bill: The last bill from the North Main Street road project needs a final determination for the invoice as the property owner hasn't contacted the village or Joe DeYoung from MSA to discuss the charges. Joe has tried to set up a meeting several times with the property owner with no response.

Motion: Jody Marcoe, seconded by Julie Franke, to make the final determination for the property owner's sewer lateral bill to be \$5,156.00 for repairs done in 2019. Motion carried 6-0. The clerk will prepare a letter to send to the homeowner.

Lateral re-routing: St. Luke's Church is preparing to add classrooms onto the east side of the building by fall 2022. There is a sewer lateral that runs north from Waupun Street through the property and right under where the addition would be built. The board discussed options for the line which included capping it off and having it drain to the Waupun and South Second Street intersection and then north down Second Street, moving the line outside of the addition area or replacing only the portion of the line that would be underneath the new construction. It was decided that replacing just the portion of the line that would be under the new area be replaced during construction. When Second and Waupun Streets are eventually repaved the line will most likely be abandoned and re-routed down Second Street.

Human Resources update:

The committee has been working on updating the Employee Handbook. After tonight's meeting a few last things need to be adjusted/updated and the handbook will be presented at the next board meeting for approval. Compensation for trustee attending meetings outside of regularly scheduled board or committee meetings has been discussed for several months and a rough draft of a new policy was presented. This policy would entitle trustees to extra hourly pay for extra time spent attending certain types of meetings outside of regularly scheduled ones. There was discussion on whether an hourly rate or flat rate per meeting is a better option and to make it consistent. The pay/salary change would not go into effect until the next election cycles for all trustees.

New Business:

Monthly check approval: The monthly approval sheet was passed around.

Belle Reynolds fund/playground equipment: Dan informed the board he wanted to spend some of the Belle Reynolds money on a few new pieces of playground equipment for Village Park. There were no concerns.

Motion: Jim Eckberg, seconded by Jody Marcoe, to adjourn at 8:21 p.m. Motion carried 6-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer