

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, September 8, 2021 at 7:00 p.m.

The meeting was called to order at 7:04 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, Tim Stopplesworth, Chris Cook, Julie Franke, and Jody Marcoe. Also in attendance: Steve Paul, Karl Huth, Renee Schuster, Linda Alsum-O'Donovan and Miriam Thomas.  
Pledge of Allegiance

**Motion:** Tim Stopplesworth, seconded by Jody Marcoe, to dispense with the reading of the minutes from the August 11, 2021 regular board meeting and approve them as written. Motion carried 6-0.

**Public Comments:** None.

**Library Board:** Library director Linda Alsum-O'Donovan informed the board she was working on the 2022 budget and would present it at next month's board meeting. She also said there is a new member to be approved to the library board.

**Motion:** Tim Stopplesworth, seconded by Al Kamenski, to appoint Ashley Hansen to the library board. Motion carried 6-0.

**Motion:** Jody Marcoe, seconded by Julie Franke, to approve Resolution 2021-9 and carry over \$1,811.33 from the 2020 library budget into the 2021 budget. Motion carried 6-0.

**Public Safety:** Chief Schuster said the traffic grants through the county will be ending tomorrow. She is hopeful they will return as the grants made it possible for officers to put in more hours.

The county is getting a new computer system that officers will receive training for some time this month. There should be no or minimal cost to the village and the system is set to go live in October.

The question of whether or not the village can require sidewalks was asked of her. There are no sidewalks on the east side of Oak Street from Waupun to Nicholas and kids have to cross Oak Street to get to the sidewalks. There is no ordinance requiring the installation of sidewalks outside of a subdivision.

Chief Schuster will be doing junked vehicle and property upkeep checks and will report back.

**Fire Department update:** Ron Engel has been leading the department as the fire chief with no assistants since Brian Foster left earlier this summer. At the department's last meeting two interim chiefs were elected to assist Ron for the remainder of the year. Chad Conger was elected 1<sup>st</sup> assistant and Kevin Baker 2<sup>nd</sup> assistant.

**Public Works:**

**East Church Street:** The landscaping on the project should be getting fixed this week. The board hasn't been happy with the quality of work the landscapers have been producing. The same company completed the landscaping on the North Main Street project in 2019. The state still hasn't made a decision on what to do with the non-compliant sidewalk approaches.

**Water:** The Public Works Committee approved several repairs/upgrades at their last meeting. The control system for the water tower, wells and booster stations will be upgraded using ARPA funds. The Waupun Street variable frequency drives will be updated as well. Some needed equipment was ordered using money in the budget.

**Sewer:** Nothing new to report.

**Stop signs at White St. school crossing:** There were several complaints about the signs being mounted too high so Earl lowered them. The crossing area does have many signs and Chief Schuster stated that drivers should be paying attention when they are driving so there is no reason to miss seeing them.

**St. Luke's addition/sewer line:** Steve Paul gave the board a summary of the addition St. Luke's would like to build to the east of the existing building where one of the sewer mains is located. He spoke to the Public Works Committee at their meeting last week and there were three options discussed as far as what to do with the sewer line. The church would like to move the existing line to south of the parking lot which was also the committee's top choice. This would cause the least interruption to the church as well as for the village. The sewer line services all of the Belle Reynolds subdivision and part of West Waupun Street. Steve Paul also inquired as to whether it is customary for the church to pay for the sewer line in this type of situation. The board said without the school's expansion the line wouldn't be getting worked on until a future Second Street project.

**ARPA funds update:** The Public Works Committee approved some of the money being spent on water system upgrades as stated above. They also discussed possible uses for the second half of the money to be received next year.

**Human Resources update:** The employee handbook and trustee pay discussion were both tabled with committee chair Jim Eckberg being absent.

**New Business:**

**Monthly check approval:** The monthly approval sheet was passed around and signed.

**Trick-or-treat 2021:** October 31<sup>st</sup> is on a Sunday so trick-or-treat will be held 3:00 p.m. until 5:00 p.m. There will be no costume contest again.

**2022 Budget:** Blank budget sheets were passed out to respective committee members. Miriam will adjust the Year to Date column to reflect a projected annual amount which will be more helpful for planned spending. Board members were asked to start looking for estimates/quotes for any proposed projects now to be included with next year's budget.

**Motion:** Jody Marcoe, seconded by Al Kamenski, to adjourn at 8:33 p.m. Motion carried 6-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer