

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Monday, December 6, 2021 at 6:00 p.m.

The meeting was called to order at 6:00 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, Tim Stoppleworth, Chris Cook, Julie Franke, Jody Marcoe, and Jim Eckberg. Also in attendance: Sam Kaufman, Bob Simon and Miriam Thomas.

Pledge of Allegiance

Motion: Al Kamenski, seconded by Julie Franke, to dispense with the reading of the minutes from the November 10, 2021 regular board meeting and the November 17, 2021 budget hearing and approve them as written. Motion carried 7-0.

Public Comments: None.

Sam Kaufman: Mr. Kaufman, along with Mr. Simon, informed the board about the distribution of the county sales tax revenue to municipalities. The board will need to make a motion by February 1, 2022 as to how the money will be spent in order to receive the village's allocation in March. The county board hopes to increase the amount distributed to municipalities annually. Mr. Kaufman stated that some of the county's smaller parks may be closing down in order to spend tax dollars at parks that are more frequently used where there is a greater need for funding. Mr. Simon and Mr. Kaufman presented a map showing the results of the recent redistricting in Fond du Lac County. The districts within the village were unchanged in the process.

Public Works:

Water: There is a water valve leaking by the bank. It is scheduled to be dug up next week. Jason is getting quotes for minor repairs to the water tower and having the paint touched up. The water tower is also due for an inspection in 2022.

Sewer: Dan informed the board that the village has received a loan through the DNR's Clean Water Fund Program which will include 15% principal forgiveness.

Human Resources update:

Resolution 2021-12: The updated copy of the employee handbook was handed out last month for review. No comments or concerns were brought up. A copy of this resolution can be viewed at the village office during regular business hours.

Motion: Jody Marcoe, seconded by Al Kamenski, to approve Resolution 2021-12, approving the most recent version of the Employee Handbook. Motion carried 7-0.

Fire Department: Ron Engel was not present for discussion. The topic was tabled until January.

New Business:

Monthly check approval: The monthly approval sheet was passed around and signed.

Associated Appraisal optional contract: An additional option for the assessor to send a form to property owners regarding the interior of any buildings was presented. The form would be sent to property owners with the introductory letter explaining the revaluation being done in 2022. The cost of the optional letter is \$800.00 but was already included in the total cost for the project in the 2022 budget.

Motion: Julie Franke, seconded by Jody Marcoe, to approve the contract option of including a form for interior property information as part of the 2022 revaluation with Associated Appraisal. Motion carried 7-0.

Resolution 2021-14, Election inspectors: Miriam read the names of election inspectors to be appointed for the 2022/2023 election years.

Motion: Al Kamenski, seconded by Jim Eckberg, to approve election inspectors as read. Motion carried 7-0. A copy of this resolution can be viewed at the village office during regular business hours.

Trustee vacancy: Tim Stoppleworth will be moving out of the village next month which will leave an open trustee position that board members will need to fill by appointing someone. John Cedar has expressed interest in joining the board and would be willing to fill the vacancy. Julie stated Tim Wiese is interested as well. Jim Eckberg made a motion, seconded by Jody Marcoe, to nominate John Cedar for the position. Julie Franke made a motion, seconded by Dan Redman, to nominate Tim Wiese for the position. A roll call vote resulted in three votes for Tim Wiese and 4 votes for John Cedar.

Motion: Dan Redman, seconded by Jim Eckberg, to appoint John Cedar to the trustee vacancy. Motion carried 7-0.

Caucus date: The next regular board meeting is Wednesday, January 12, 2022. The caucus will be held the same night at 6:30 p.m.

Motion: Tim Stoppleworth, seconded by Al Kamenski, to adjourn at 6:50 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer