

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, June 8, 2022 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, John Cedar, Chris Cook, Julie Franke, Jody Marcoe, and Jim Eckberg. Also in attendance: Renee Schuster, Marissa Kottke, Lola Basty, Justin Marschie, Joe Ciesielczyk and Miriam Thomas.

Pledge of Allegiance

**Motion:** Al Kamenski, seconded by Jody Marcoe, to dispense with the reading of the minutes from the May 11, 2022 regular board meeting and approve them as written. Motion carried 7-0.

**Public Comments:** Joe Ciesielczyk had more positive comments about the restrooms at the Village Park and John Cedar also mentioned he had heard many positive things being said at recent softball tournaments.

**FFA Request:** Justin Marschie, Marissa Kottke and Lola Basty presented their idea to have a community pantry box in the lobby of the community center as a leadership project for school. The box would be a take what you need setup similar to a food pantry but would be accessible 24/7. Donations would also be collected at the same location. The students have talked to Anne Kaestner, who runs the local food pantry, and gotten some more ideas for their project. They would like to have the box in place by the beginning of the school year. The board discussed finding an ideal location for the box and weighed the pros and cons of several different options.

**Public Safety:** The Bike Safety Program/Bike Rodeo was done at the end of May with lower attendance from last year. Audits, firearms training and vehicle pursuit training are all complete for the year. More information is still coming on what the \$7,000 state grant can and will be used for. Seatbelt and speed grants from Fond du Lac County will continue through August. Seneca migrants have started arriving. An email was received from the Census Bureau will be conducting surveys door-to-door in the village soon, in case residents ask questions. More details will be posted on the village's Facebook page. Chief Schuster asked the board about an amount for a violation of the newly adopted glass bottle restriction in parks. After discussion on what was reasonable, \$50.00 was decided on. Renee also pointed out wording for penalties in the ordinance for hours of operation in village parks that needs to be changed. She will get the changes to the clerk before the next meeting.

**Public Works:**

**Water:** Hydrants were flushed today. No other updates.

**Sewer: Resolution 2022-5:** The 2021 Compliance Maintenance Annual report was presented. The Village received all A's on the report from the DNR. Al Kamenski, seconded by John Cedar to approve Resolution 2022-5. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

**Resolution 2022-6; increasing sewer lateral project line of credit:** Due to the increased cost of materials and the amount of laterals being repaired this year, the line of credit that has been used for the project so far needs to be increased from \$200,000.00. Miriam talked to Joe DeYoung about what would be needed.

**Motion:** Jim Eckberg, seconded by Jody Marcoe, to increase the line of credit at Bristol Morgan Bank for the sewer lateral project from \$200,000.00 to \$700,000.00. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

**Cole Oil contract:** Every year Cole Oil offers a pre-purchase program. With the increasing cost of fuels the clerk requested a contract from the vendor for consideration. The contracted amount is based on the village's average annual use of propane.

**Motion:** Chris Cook, seconded by John Cedar, to approve the presented Cole Oil contract. Motion carried 7-0.

**Library: Resolution 2022-7:** After conducting the annual financial audit, the library is left with \$2,9 unspent from last year. The library director is requesting the amount be carried over to 2022 for expenses.

**Human Resources: Resolution 2022-3:** State statute allows for trustees to receive an hourly wage of up to \$15,000.00 annually for performing jobs for the municipality outside of their trustee duties. This resolution formally acknowledges and accepts the statute.

**Motion:** Al Kamenski, seconded by Jody Marcoe, to approve Resolution 2022-3. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

**Resolution 2022-4:** The committee has been working on a policy for trustees to receive an additional stipend for meetings scheduled outside of regular board or committee meetings that a trustee attends in an official, non-residential capacity. This stipend/pay change will not take effect for any trustee until their next term for office is due.

**Motion:** Jody Marcoe, seconded by Al Kamenski, to approve 2022-4. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

**New Business:**

**Monthly check approval:** The monthly approval sheet was passed around and signed.

**Discussion regarding rezoning parcels for multi-unit use:** An offer on a property in the village is contingent upon the parcel being rezoned as multi-unit residential as required by village ordinance. It is currently zoned as single unit residential. The clerk looked into why the ordinance change to include multi-unit zoning was even explored. After discussion about the purpose of the change the board would like to see a presentation as to what the potential buyer intends to do with the property if purchased. Dan will contact the appropriate person involved with the property's sale.

**Alcohol license approvals:**

**Motion:** Jim Eckberg, seconded by Jody Marcoe, to approve Class B beer and Class B liquor for Oak Central, LLC for the period July 1, 2022- June 30, 2023. Motion carried 7-0.

**Motion:** Chris Cook, seconded by Julie Franke, to approve operator's licenses for Alexandria Claus, Mark Schierstedt, Brenda Tomschin, Rick Schmidt, and Craig Chadwick. Motion carried 7-0.

**Motion:** Jim Eckberg, seconded by Jody Marcoe, to approve Class A beer, Class A liquor, Class A cider and cigarette product licenses for Oakfield Petro for the period July 1, 2022- June 30, 2023. Motion carried 7-0.

**Motion:** Al Kamenski, seconded by Chris Cook, to approve operator's licenses for Jeremy Boeder, Nathaniel Brotherton, Christopher Sutton and Adam Burk. Motion carried 7-0.

**Motion:** Al Kamenski, seconded by Chris Cook, to approve Class B beer and Class B liquor licenses for Katy's Log Cabin, LLC for the period July 1, 2022- June 30, 2023. Motion carried 7-0.

**Motion:** Jody Marcoe, seconded by Al Kamenski, to approve operator's licenses for Brenda Tomschin, Julie Franke, Carla Norenberg, Allison Wonser, Hannah Flury, Vanessa Gelahr and Jill Krzanowski. Motion carried 6-0, 1 abstention.

**Motion:** Jim Eckberg, seconded by Al Kamenski, to adjourn at 8:39 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer