

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Tuesday, May 16, 2023 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, John Cedar, Chris Cook, Julie Franke, Jody Marcoe and Jim Eckberg. Also in attendance: Miriam Thomas, Joshua Thieme, Gary Zillmer, Cassie Kurzer and Jenny Dogs.

Pledge of Allegiance

Motion: Al Kamenski, seconded by Chris Cook, to dispense with the reading of the minutes from the April 10, 2023 regular board meeting and approve them as written. Motion carried 7-0.

Public Comments: Dan reminded the board and everyone present about the Memorial Day service at Avoca Cemetery on Monday, May 29th at 8:30 a.m.

Public Works:

Water: Two hydrants will be getting replaced within the next couple weeks.

Sewer: The section of sewer main on Elm Street discussed at last month's board meeting was repaired last week. Some properties had basement backups due to the repair but were taken care of by Speedy Clean.

WWTP funding: MSA will be coming to the June board meeting to give a brief presentation of the treatment plant upgrade. MSA is still trying to contact Senator Baldwin's office to set up a meeting to discuss the upgrade project.

Temporary sewer connections: A property in town has a camper that has a sewer line hooked into the sewer cleanout in the yard and several complaints were received. The property owner would like to follow the correct protocol but current ordinance is vague. The only requirement is to ask the board for permission to connect to the sewer. A form will be created for future instances that would require a hookup inspection and a fee to connect temporarily. A draft should be ready by the June board meeting. The current connection is ok to remain per the board.

Road projects: Dan told Fond du Lac County to schedule the paving of Second Street from White Street to Waupun Street.

Public Safety: A bike rodeo was held at the elementary school a couple weeks ago and another one will happen next week at St. Luke's. Chief Schuster will also hold a bike rodeo over the summer in conjunction with the summer school program. There has been some vandalism at the park restrooms so cameras were requested by the employees. John will be talking with the vendor he worked with for the cameras at the village garage.

Community Center carpeting update: The carpeting has been ordered and Jim is working with the library and movers to coordinate the installation. Tentative date for installation will be the end of June or early July.

New Business:

Monthly check approval: The monthly approval sheet was passed around and signed.

Ordinance 2023-3, Chickens: The ordinance was distributed to board members for review after minor changes from the version presented last month.

Motion: Al Kamenski, seconded by Julie Franke, to approve ordinance 2023-3, regarding an ordinance allowing chickens in the village. Motion carried 5-2.

Ordinance 2023-4, Park regulations: The changes to the violations for park use were updated to reflect violations for other areas of the municipal code.

Motion: Jody Marcoe, seconded by Al Kamenski, to approve ordinance 2023-4. Motion carried 7-0.

Ordinance 2023-5, Neighborhood Electric Vehicles: The section regarding liability insurance for electric vehicles was updated to correct a mistake for insurance requirements.

Motion: Jody Marcoe, seconded by Julie Franke, to approve ordinance 2023-5. Motion carried 7-0.

A copy of all approved ordinances can be viewed at the Village Office during regular business hours.

Audit update: The audit for 2022 is complete and the amounts to be paid back to the general fund and utility were given to the clerk so project planning can begin.

The Clean Water and Safe Drinking Water loans for the East Church Street project need to have a designated fund in which to deposit funds for making annual payments. This was stated in the original paperwork for the loans but was not set up.

Motion: Jim Eckberg, seconded by John Cedar, to create a Debt Service Fund at Bristol Morgan Bank solely for making payments on the mentioned loans and to receive deposits quarterly throughout the year. Motion carried 7-0.

There was a brief discussion on the possible use for the funds from both TIDs over the next few years and the remaining American Rescue Plan Act funds. Some of the ARPA funds will be used to cover the balance of the carpeting project that wasn't budgeted.

Prairie Garden application: Fond du Lac County submitted a natural lawn application for an area next to the Wild Goose Trail between Main Street and White Street.

Motion: Jim Eckberg, seconded by Al Kamenski, to approve the application and waive the \$25 fee due to the project having been in the planning stages for several years. Motion carried 7-0.

Resolution 2023-1; Annual appointment of officials: The annual resolution was presented and the appointed positions read by Dan Redman.

Motion: Julie Franke, seconded by Jody Marcoe, to approve all appointed positions as read. Motion carried 7-0. A copy of this resolution can be viewed during regular business hours at the village office.

Motion: Al Kamenski, seconded by Chris Cook, to adjourn at 7:44 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer