

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, June 14, 2023 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, John Cedar, Chris Cook, Julie Franke, Jody Marcoe and Jim Eckberg. Also in attendance: Miriam Thomas, Joshua Thieme, Gary Zillmer, Jon Venhuizen and Joe Ciesielczyk.

Pledge of Allegiance

**Motion:** Al Kamenski, seconded by John Cedar, to dispense with the reading of the minutes from the May 16, 2023 regular board meeting and approve them as written. Motion carried 7-0.

**Public Comments:** Gary Zillmer expressed concern over the limit on annual chicken permits. He was concerned about the timing for renewing permits and the potential for a new application to be approved before someone from a prior year renews theirs. Wording in the ordinance will be changed to create priority renewal for previous permit holders.

**Jon Venhuizen:** Jon gave an update of what has been going on in the county. The County Board has eliminated some obsolete committees. Over \$610,000 of American Rescue Plan Act funds were allocated for improvements at several parks in the county. The Brandon Police Department is disbanding and Brandon will be paying the county for a deputy to work a certain number of hours per week instead. A previously sexually violent offender will be released to live in Fond du Lac County and will be housed near the Highway Department Building on Hickory.

**Public Works:**

**Water:** Nothing to report.

**Sewer:** The Village received a non-compliance report for a high inflow from the west side of the village that caused the treatment plant to exceed the biosolid limits going to the creek. It has not been determined where the high concentration of the substance came from.

M&E will be starting laterals within the next week.

**Resolution 2023-3; Compliance Maintenance Annual Report:** The village received a 4.0 for wastewater compliance.

**Motion:** Chris Cook, seconded by John Cedar, to approve the 2022 Compliance Maintenance Annual Report. Motion carried 7-0. A copy of the report can be viewed at the village office during regular business hours.

**Cole Oil pre-buy:** There is a credit remaining on the account from last year's pre-buy. The board felt it would be a good decision to pre-buy again for the next year.

**Motion:** Al Kamenski, seconded by Jody Marcoe, to pre-buy 1,200 gallons from Cole Oil at the rate of \$1.77 per gallon. Motion carried 7-0.

**Public Safety:** Migrants working for Seneca for the summer have arrived in town. The bike lanes on East Church Street have been painted and signs should arrive this week. Chief Schuster is still working on finding who has been vandalizing the men's restroom at Village Park. Another part time officer is still being sought.

**Community Center carpeting update:** The project will start Friday, June 23 with the library. The library will close from that Friday into the next week and will be carpeted first. The Village Office will be done second and should be started around June 28<sup>th</sup>. The lobby will be next followed by the community center room. The first part of the project should be completed by July 7<sup>th</sup>. Flooring in the fire and police offices will be completed at a later date.

**Human Resources:** Jim recently attended a conference put on by the League of Wisconsin Municipalities that focused on the village's liability, property, auto and workers compensation insurance. He explained the different resources available to the village as far as risk assessments and safety trainings and beyond. These resources are included with the village's insurance policy with the League.

**New Business:**

**Monthly check approval:** The monthly approval sheet was passed around and signed.

**Resolution 2023-2, chickens:** A permit application was received for a parcel that is zoned industrial and requires approval from the board before it can be processed. The resolution was written to allow the keeping of chickens for the current owner only.

**Motion:** Al Kamenski, seconded by Chris Cook, to approve resolution 2023-2. Motion carried 7-0. A copy of the resolution can be viewed at the village office during regular business hours.

**Ordinance 2023-6; Animals ordinance:** The word "chickens" needs to be removed from the general ordinance to coincide with the newly passed keeping of chickens ordinance.

**Motion:** Al Kamenski, seconded by Julie Franke, to remove the word “chickens” from the Animals, Generally ordinance. Motion carried 7-0. A copy can be viewed at the village office during regular business hours or online.

**Ordinance 2023-7; recreational vehicles:** An ordinance was drafted to address potential problems with the parking and use of recreational vehicles on properties. The topic was tabled until July to allow for further review.

**Liquor License approvals:**

**Motion:** Julie Franke, seconded by Chris Cook, to approve a Class B beer and Class B liquor license for Oak Central LLC for the period July 1, 2023 to June 30, 2024. Motion carried 7-0.

**Motion:** Al Kamenski, seconded by John Cedar, to approve a Class A beer, Class A liquor, Class A cider and tobacco product license for Path Petroleum for the period July 1, 2023 to June 30, 2024. Motion carried 7-0.

**Motion:** Jim Eckberg, seconded by Al Kamenski, to approve a Class B beer and Class B liquor license for Katy’s Log Cabin LLC for the period July 1, 2023 to June 30, 2024. Motion carried 7-0.

**Motion:** Al Kamenski, seconded by Jim Eckberg, to approve a 6-month Class B beer license for Katy’s Log Cabin LLC at the Village Park concessions stand to be effective May 1, 2023 to November 1, 2023. Motion carried 7-0.

**Motion:** John Cedar, seconded by Chris Cook, to approve the following operator’s licenses: Ricky Schmidt, Jacqueline Rymer, Alexandria Claus, Adam Burk, Katrina Munro, Mark Schierstedt, Craig Chadwick, Tirtha Bhandari, Jill Krzanowski, Julie Franke, Carla Norenberg, Matthew Gross, Brooke Jones, Laura Deaver, Amanda Bovee, Vanessa Flury, James Kleinschmidt, Devin Wonser, Vanessa Gelhar. Motion carried 6-0 with one abstention.

**Municipal plat review:** The clerk was contacted by Fond du Lac County inquiring whether the village would like to be able to exercise the right to review land use and division changes within a mile and a half of the village limits should any come about. The board thought it would be advantageous to have the ability to review and potentially decide land use changes and/or divisions. The clerk will let the county know it does wish to exercise the right to do so.

**Motion:** Al Kamenski, seconded by Jody Marcoe, to adjourn at 8:19 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasurer