

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, March 12, 2025, at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, John Cedar, Chris Cook, Julie Franke, Jody Marcoe and Jim Eckberg. Also in attendance: Joe Ciesielczyk, James Kautzer, Victor Hilbert, Caleb Vansomeren, Jacob Mears, and Miriam Thomas.

**Motion:** Al Kamenski, seconded by John Cedar, to dispense with the reading of the minutes of February 12, 2025, regular board meeting and approve them as written. Motion carried 7-0.

**Public Comments:** James Kautzer and Victor Hilbert introduced themselves and are attending to earn a merit badge for Boy Scouts.

Caleb Vansomeren wanted to let the board know he found the presentation and public meeting for the wastewater upgrade project well done and informative and thanked them for being prepared and providing so much information.

Updated preliminary plans were received from Tom Havey for the Belle Reynolds development.

**Public Works:**

**Water:** Tony has been investigating a higher water use/potential leak this week. It was discovered to be leaking on the line where the new hydrant on West Waupun was installed last year. The hydrant has been shut off until the repair is done.

**Sewer:** No current issues at the sewer plant.

Dan thought the public meeting went well last week. Chris told the board he has been hearing that people are going to request second meters to avoid paying higher sewer charges. Miriam has already begun looking into the possibility and what potential implications and restrictions there are to doing this. While sewer is unregulated by the Wisconsin Public Service Commission, water is and the use of water meters subsequently falls under the village's water tariff rules. More clarification is needed on whether this is an option for anyone and what the guidelines are.

**Wastewater project update:** The first pay request was received from Staab too late to put on this month's agenda so a special meeting will need to be scheduled to address the request as it is for materials to get the project moving. The earliest time that works is Monday, March 17<sup>th</sup> at 5:00 p.m. Miriam will email an agenda as soon as possible and post as well.

Chris suggested planting a cover crop around the plant while construction is happening to control runoff and prevent weed growth.

**Sidewalk ordinance:** John has reviewed the current ordinances referencing sidewalks within the village and there is nothing specifically referencing maintenance or responsibility regarding maintenance. Before starting a project addressing all the spots needing repair the ordinance needs to be updated. Once the ordinance is updated then the village can look at potentially bringing in a contractor to offer a bulk rate to property owners needing repairs. In the meantime it was suggested that reminders be published in the quarterly newsletter about keeping sidewalks clear and safe.

**Public Safety:** Nothing to report. Dan stated that the police department will be checking the treatment plant regularly during construction.

**Human Resources:**

**Resolution 2025-1:** The wording in the trustee pay policy was updated to clarify when the hourly compensation is applied.

**Motion:** Al Kamenski, seconded by John Cedar, to approve Resolution 2025-1. Motion carried 1-0. A copy of the resolution can be viewed at the village office during regular business hours.

**New Business:**

**Monthly check approval:** The monthly approval sheet was passed around and signed.

**Right-of-way permit:** Frontier Communications has submitted a permit request for boring to be done in School Street. This is the only spot in the road where boring is required with their project.

**Motion:** Jody Marcoe, seconded by Julie Franke, to approve the right-of-way permit for Frontier Communications with the conditions that payment is received and final restoration is completed. Motion carried 7-0.

**TIF #1 update:** TIF #1 is due to close in 2025. Miriam has been in contact with the auditors to discuss when the final resolution to close this TIF needs to be signed. There is time to have it on the April agenda before the deadline. More information will be discussed at the April meeting.

**Motion:** Al Kamenski, seconded by Julie Franke, to adjourn the board meeting at 7:54 p.m. Motion carried 7-0.

Respectfully submitted,

Miriam Thomas, Clerk/Treasure