

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, June 11, 2025, at 7:00 p.m.

The meeting was called to order at 7:02 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, John Cedar, Chris Cook, Julie Franke, Owen Stoppleworth and Jim Eckberg. Also in attendance: Joe Ciesielczyk, Renee Schuster, Jon Venhuizen, Emily Waisanen, Bradley Winger, and Miriam Thomas.

Motion: Al Kamenski, seconded by John Cedar, to dispense with the reading of the minutes of May 14, 2025, regular board meeting and approve them as written. Motion carried 7-0.

Public Comments: Bradley Winger asked the board to look into the wording on the chicken permit application form.

Envision FDL update: Emily Waisanen provided a municipality update and reported the Annual Report was just made available. Providing start-up assistance to small businesses continues to be a successful program.

FDL County update: Jon Venhuizen told the board Breakfast on the Farm is June 22nd at the Pollack Dairy in Van Dyne. The Moraine Park campus is actively being used for law enforcement training and the county is still trying to sell some of the land surrounding the campus. Funding has been made available for opioid programs and three new deputy positions were approved. The future of the jail is still an ongoing discussion; the current jail is designed for 275 inmates but currently houses 329. The building itself is 70 years old, parts of it are sinking, causing safety issues and the cost to build a new one on Hickory Road near the highway building is currently around \$400 million. The cost to refurbish the current building is between \$250 million to \$300 million. No decisions have been made on which direction to take.

Public Works:

Water: The Conservation Club would like to spray the pond by the village garage again this year and would like to split the cost of the spraying as last year if the board is agreeable. No one had any problems with it. Chris will communicate with the Conservation Club to complete the project.

Sewer:

Wastewater project update: Shane Dennis from MSA reported to the board that concrete will continue to be poured for the new structures throughout the summer months so inside work can be done during the winter months. The sub-base material had no surprises and generally that is where the biggest change orders happen so the soil tests were very accurate as far as what was below the surface. Color selection will need to be narrowed down in the near future. Shane will put together the choices that were discussed among the board and eventually send out a sheet with all the samples together for approval.

Staab Pay Request #4: Costs for this pay request are for supervision, concrete, and underground piping materials.

Motion: Dan Redman, seconded by John Cedar to approve Pay Request #4 from Staab for \$232,085.00. Motion carried 7-0.

Resolution 2025-7; Compliance Maintenance Annual Report: The annual report was discussed with no issues or concerns.

Motion: John Cedar, seconded by Chris Cook, to approve Resolution 2025-7. Motion carried 7-0. A copy of the resolution and report will be available in the clerk's office during regular business hours.

DNR loan/ Resolutions 2025-8 and 2025-9: Miriam presented the two parts to the Clean Water Fund loan. The state has allowed the village to take a unique approach to funding the project. These funds require a non-interest-bearing bank account to receive the funds. The first part is authorizing the issuance and sale of up to \$1,000,000 General Obligation Sewerage System Promissory Notes, which

ensures the loan payments will be paid through general obligation funds should sewer revenues fall short.

Motion: Jim Eckberg, seconded by Owen Stoppleworth, to approve Resolution 2025-8, regarding the promissory note for up to \$1,000,000 in general obligation. Motion carried 7-0.

The second part of the funding authorizes the issuance and sale of up to \$8,733,515 Sewerage System Revenue Bonds.

Motion: Jim Eckberg, seconded by John Cedar, to approve Resolution 2025-9, regarding sewerage system revenue bonds for up to \$8,733,515. Motion carried 7-0.

Quarles & Brady: One scope of engagement per bond/note was presented to execute the documents and prepare closing documents.

Motion: Jim Eckberg, seconded by Chris Cook, to approve both scopes of engagement with Quarles & Brady. Motion carried 7-0.

Resolution 2025-10; sewer lateral loan: The renewal for the loan is up and after talking to the bank, Miriam suggests reducing the capacity of the loan from \$210,000 to \$100,000 with the amount of work remaining to be done and what will be collected in taxes this year. This will also help the village look better from a financial standpoint.

Motion: Jim Eckberg, seconded by Al Kamenski, to approve Resolution 2025-10. Motion carried 7-0.

South Main Street project: The project has been delayed until 2027 for construction due to lack of state funding for the increased costs. It will be resubmitted and hopefully the funds will align more with the costs of the project.

Public Safety:

Chief's report: Chief Schuster informed the board that 220 kids participated in the bike rodeo this year. Around 100 migrants have arrived for the canning season at Seneca. A new radar gun will need to be purchased in the future. It did pass inspection this year but may not next year.

New hire: The candidate to be hired has withdrawn the application.

Siren in Acorn Park: A refurbished siren identical to the one currently in Acorn Park is available from Sheboygan Warning Systems for \$9,305.00. This includes the labor to install. The Village needs to get some of the trees trimmed around the siren so a crane can be brought in to install the new siren. Alliant will be contacted to set up temporary guide lines to allow for equipment access. The siren should be delivered within 4-6 weeks upon approval. It will not need reprogramming.

Motion: Dan Redman, seconded by John Cedar, to approve the purchase of the siren from Sheboygan Warning Systems. Motion carried 7-0. Miriam will contact the business to start the purchase process.

Heavy traffic maps: Two versions of maps were presented as discussed at the May meeting in conjunction with the heavy traffic ordinance approved. Chief Schuster said Heavy Traffic vehicle signs will need to be ordered and installed before the police department can start enforcing the ordinance.

Resolution 2025-11; Temporary Municipal Judge Appointment: Due to the retirement of Judge Jerry Jaye on April 30, 2025, a temporary municipal judge needs to be appointed. Representatives from the municipalities belonging to the court made a decision to appoint Troy Damsteegt as temporary judge for Lakeside Municipal Court effective on or before August 1, 2025 until a duly elected Municipal Judge assumes office after the November 4, 2025 general election.

Motion: Al Kamenski, seconded by Owen Stoppleworth, to approve Resolution 2025-11. Motion carried 7-0. A copy of the resolution will be available in the clerk's office during regular business hours.

Resolution 2025-12; Special Election order: A special election will need to be held to elect a new municipal judge for the Lakeside Municipal Court on November 4, 2025. Each municipality needs to order this election for it to take place.

Motion: Jim Eckberg, seconded by Chris Cook, to approve Resolution 2025-12. Motion carried 7-0. A copy of the resolution will be available in the clerk's office during regular business hours.

Resolution 2025-13; Public Safety carryover: Chief Schuster has requested the carryover money of \$5,582.92 from the 2024 be adopted into the current year budget for new equipment purchases.

Motion: Al Kamenski, seconded by Jim Eckberg, to approve Resolution 2025-13. Motion carried 7-0. A copy of the resolution will be available in the clerk's office during regular business hours.

Fire Department: The last big storm resulted in the community center/fire station losing power and the department was unable to track weather as cellular connectivity was also affected. Chief Kevin Baker has requested the village look into purchasing a backup generator for emergency situations to ensure the building has power. The upgrade at the treatment plant includes a new generator so the old one will be moved to the community center and used for backup power.

New Business:

Monthly check approval: The monthly approval sheet was passed around and signed.

Cole Oil pre-buy option: The village has been utilizing this option for the last few years to control the cost of the propane at well #5.

Motion: Jim Eckberg, seconded by Owen Stoppleworth, to purchase 1,200 gallons of propane at \$1.64 per gallon. Motion carried 7-0. Miriam will submit the required paperwork.

Veterans Memorial lease: Owen reported that all the changes the board requested have been made and that Miriam had submitted the draft to the village's insurance company for their opinion.

Additional changes were made according to the company's opinions and approved by the bank.

Motion: Al Kamenski, seconded by John Cedar, to approve the lease for the land intended for the Veterans Memorial with Bristol Morgan Bank. Motion carried 5-0 with 2 abstentions.

Verizon tower: John was approached by Verizon as they wanted to install a cellular tower on the village's land near the treatment plant. FEMA maps show the area as being in a flood zone so Verizon has decided to pursue their plans elsewhere on Brian Orvis' land.

Application for renewal of Oak Central beer & liquor licensing:

Motion: Chris Cook, seconded by Al Kamenski, to approve a Class B beer and Class B liquor license for Oak Central, LLC. Motion carried 7-0.

Application for renewal of Path Petroleum beer, liquor and tobacco licensing:

Motion: Chris Cook, seconded by Al Kamenski, to approve a Class A beer, Class A liquor, Class A cider and tobacco product license for Path Petroleum. Motion carried 7-0.

Application for renewal of Katy's Log Cabin beer and liquor licensing:

Motion: John Cedar, seconded by Chris Cook, to approve a Class B beer and Class B liquor license to Katy's Log Cabin, LLC. Motion carried 7-0.

Application for renewal of 6-month beer license:

Motion: Jim Eckberg, seconded by Chris Cook, to approve a 6-month Class B beer license to Katy's Log Cabin for the park concessions stand. Motion carried 7-0.

Right-of-way permit: A permit application was received from Terracon for soil borings for the South Main Street project. Per Jeff Chvosta with Gremmer Engineering, the application should be processed as it is a required step in the road project, even though it has been delayed.

Motion: Dan Redman, seconded by Julie Franke, to approve the right-of-way application for Terracon. Motion carried 7-0.

Respectfully submitted,

Miriam Thomas, Clerk/Treasurer