

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, November 12, 2025, at 7:00 p.m.

The meeting was called to order at 7:08 p.m. by President Dan Redman.

Roll call found the following trustees present: Al Kamenski, John Cedar, Julie Franke, Owen Stoppleworth and Jim Eckberg. Also in attendance: Renee Schuster, Joe Ciesielczyk, Keith Lefebber, Kaleb Buch, Jon Venhuizen and Miriam Thomas.

Motion: Al Kamenski, seconded by John Cedar, to dispense with the reading of the minutes of October 8, 2025, regular board meeting and approve them as written. Motion carried 6-0.

Public Comments: John received a letter asking about the completion of a sidewalk in Belle Reynolds.

St. Luke's: Principal Kaleb Buch and Keith Lefebber let the board know they are planning on adding a second driveway to the parking lot to help alleviate congestion at pick up and drop off times for the school. They also requested restricting parking on the street right next to the driveways. Dan said to let him know when they are ready to do the project and marking no parking areas along the street will be no problem.

Jon Venhuizen: Jon informed the board the county budget of \$158 million passed last night. Veterans Park is being redone with much of the cost covered by donations. The planning committee for the jail is proposing to build next to the county garage. It could also be built in the parking lot right across from the current jail but soil borings taken were bad and would involve extra remediation. The cost for the building design is \$10-\$15 million.

Public Works:

Water: Tony is looking for a large water leak (approximately 100,000 gallons per day). No water is coming to the surface yet. Using a listening device, it sounded like there was a leak near the hydrant by the water tower road. Dan said they would be digging it up this week.

Wastewater project update: Shane said the stainless-steel storage tank was beginning construction and work on the lab is also starting this week. Construction crews are shifting to inside work for the winter months.

Staab Pay Request #9: Shane reported the pay request didn't have any pending components and is ok to approve.

Motion: Al Kamenski, seconded by John Cedar, to approve Pay Request #9. Motion carried 6-0.

Leaf vac rental discussion: Dan told the board the Village of Brownsville asked about borrowing the leaf vac one day a week and would reimburse the village for the use. Public Works employees currently use the leaf vac every day but the board decided they would need to have a contract presented earlier in the year and have much more notice.

Drainage issue: Dan met with Scott Schaefer who gave a \$2,000 estimate to move dirt to put the swale back in place behind the phone company. Hopefully this will eliminate the need to install a storm sewer. Contact with the phone company still needs to be made to receive permission to be working on their property. Previous contacts with Frontier haven't produced any progress. Miriam will be hanging a letter on the door of the building tomorrow to try to talk to someone local who can get the project moving.

Public Safety: Chief Schuster will be meeting with a representative from the League of WI Municipalities to see if there are any benefits the department can utilize. There was some shoplifting

at the gas station which has been dealt with. Chief Schuster also supervised some students in need of community service while they cleaned up some yards in the village. At the last Public Safety meeting it was discussed to use the Department of Public Works radio channel as an emergency channel since it isn't actively used withing the Public Works department any longer. There is also an option to have a phone app to be able to utilize cell phones as radios. A meeting with Generac is being set up to get information on a generator for the community center and fire station. The estimate for the size needed is between \$20,000 and \$25,000. Fire Chief Kevin Baker will report back to the board once he has more information.

New Business:

Monthly check approval: The monthly approval sheet was passed around and signed.

Ordinance 2025-9, chickens: A draft with an exemption to the number of chickens for educational purposes at educational buildings was presented after a request was received from the high school last month.

Motion: Al Kamenski, seconded by John Cedar, to approve Ordinance 2025-9. Motion carried 6-0. A copy of the ordinance will be available at the Village Office during regular business hours and online.

Ordinance 2025-10; grass length: After discussion last week regarding the need to update this ordinance a draft was prepared changing the maximum length from twelve inches to six inches.

Motion: John Cedar, seconded by Owen Stoppleworth, to approve ordinance 2025-10. Motion carried 6-0. A copy of the ordinance will be available at the Village Office during regular business hours and online.

Resolution 2025-17; park fees: Park fees increases are being proposed starting January 1, 2026. Changes include only a daily rental fee at both parks and changing ball diamond rentals to a per diamond fee.

Motion: Owen Stoppleworth, seconded by Julie Franke, to approve Resolution 2025-17. Motion carried 6-0. A copy of the resolution will be available at the Village Office during regular business hours and online once the fees are active.

Discussion regarding board meeting time: Changing the regular meeting time was brought up last month. After a brief discussion it was decided to not make a change at this time.

Resolution 2025-18; TID transfer: Splitting the cost of the new electronic sign in front of the library requires transferring some money out of TID #1. The amount needed after considering what was already budgeted for capital projects this year is \$10,316.40.

Motion: John Cedar, seconded by Julie Franke, to approve the transfer of \$10,316.40 to pay for the purchase of the new electronic sign. Motion carried 6-0.

Caucus date: Historically, the caucus has always been scheduled for before the January board meeting. The 2026 caucus will be held on Wednesday, January 14, 2026 at 6:30 p.m.

Sign purchase offer: Brandon and Steve Bournelis made a written offer to purchase the old community center sign for \$500.00. No board members had any issues with the purchase.

Motion: Al Kamenski, seconded by John Cedar, to sell the old community center sign for \$500.00 to Brandon and Steve Bournelis. Motion carried 6-0.

Motion: Al Kamenski, seconded by Jim Eckberg, to adjourn the board meeting at 8:28 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer