

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, December 10, 2025, at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: Dan Redman, John Cedar, Julie Franke, and Owen Stopplesworth. Also in attendance: Joe Ciesielczyk, Greg Deer, Jody Marcoe and Miriam Thomas. Al Kamenski arrived at 7:02 p.m.

Motion: Julie Franke, seconded by John Cedar, to dispense with the reading of the minutes of the November 12, 2025 budget hearing and November 12, 2025 regular board meeting and approve them as written. Motion carried 4-0.

Public Comments: None.

Appoint trustee: Dan Redman would like to nominate Jody Marcoe fill the vacancy after Jim Eckberg's resignation. No one else has showed any interest in serving as a trustee.

Motion: Al Kamenski, seconded by Julie Franke, to appoint Jody Marcoe as trustee until the spring election. Motion carried 5-0.

Public Works:

Water: The large water leak was found after searching for a month. It was believed to be by the water tower road but nothing was found when it was dug. Last week excess water in Uttendorfer's field, just south of the village across from the water tower, was noticed. It was dug up on Monday and a large leak, as well as several smaller ones, were found. In the spring the hydrant will be replaced and the abandoned line where the leaks were found will be capped at the water main.

Wastewater project update: Shane Dennis from MSA reported that the sludge storage tank is fully installed. The insides of the clarifiers were installed over the last month. Some electrical equipment has yet to be delivered to finish full installation of the clarifier equipment but overall the project remains on schedule and the clarifiers should be online by the middle of January.

Staab Pay Request #10: The pay request is for \$436,525.00 and is recommended for approval by MSA.

Motion: John Cedar, seconded by Al Kamenski, to approve Pay Request #10 from Staab for \$436,525.00. Motion carried 6-0.

Change Order #3: The Change Order is for \$2,768.00. There was a deduction for pouring a smaller concrete slab for the generator and the removal of some concrete stairs. The building housing the UV equipment, labeled as Structure 60 in the plans, required additional sandblasting for removal of the existing paint on the walls. There was an additional cost to use a different coating on the clarifier that was recommended versus what was in the specifications.

Motion: Owen Stopplesworth, seconded John Cedar, to approve Change Order #3. Motion carried 6-0. will be hanging a letter on the door of the building tomorrow to try to talk to someone local who can get the project moving.

Public Safety: Nothing to report from the police chief. There have been questions asked about the new Heavy Vehicle signs. The topic will go back to the Public Safety Committee to review possibly adding weight limits to the signs.

New Business:

Monthly check approval: The monthly approval sheet was passed around and signed.

TIF #1 interest rate/administrative fee: The village's auditor has mentioned over the years that the option for the general fund and utility to charge the TIF funds interest at their closure is available. Since TIF #1 closed this year, the board needs to approve an interest rate to charge the TIF for funds advanced to the TIF over the years. The auditor prepared information assuming a 2.5% interest rate which was reviewed by the board. An administrative fee can also be charged to the TIF to account for the extra billing to be received from the auditors and administrative work by the Village Office over the life of the TIF.

Motion: Owen Stopplesworth, seconded by John Cedar, to approve charging a 3.25% interest rate to TIF #1 and a \$50,000 administrative fee. Motion carried 6-0.

Memorial bench at Village Park: Classmates of Michael Kottke would like to purchase a bench to be placed at Village Park. The bench would be moveable, similar to the two at the playground already.

Motion: Al Kamenski, seconded by Julie Franke, to approve placing the bench at Village Park. Motion carried 6-0.

Motion: Al Kamenski, seconded by John Cedar, to adjourn the board meeting at 7:41 p.m. Motion carried 6-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasurer