

Minutes of Regular Meeting of the Oakfield Village Board
Oakfield Community Center
130 N. Main Street Oakfield, WI 53065
Wednesday, January 14, 2026 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: John Cedar, Chris Cook, Julie Franke, Jody Marcoe and Owen Stoppleworth. Also in attendance: Kevin Baker, Joe Ciesielczyk and Miriam Thomas. Al Kamenski arrived at 7:10 p.m.

Motion: John Cedar, seconded by Chris Cook, to dispense with the reading of the minutes of the December 10, 2025 regular board meeting and approve them as written. Motion carried 6-0.

Public Comments: None.

Fire Department: Chief Kevin Baker reported to the board that at the department's January meeting he was re-elected as chief along with Chad Conger as assistant chief, Wendy Hounsell as secretary/treasurer and Tyler Franke as trustee.

Motion: Al Kamenski, seconded by John Cedar, to approve the fire department appointments as stated. Motion carried 7-0.

Public Works:

Water: A public works meeting is being scheduled soon to discuss what to do about repainting the water tower.

Sewer:

Wastewater project update: Shane Dennis went over the monthly report with the board and said the treatment plant should be ready to treat wastewater by the end of the month. The sludge storage tank is currently being leak tested.

Staab pay request #11: This pay request is for \$628,145.70.

Motion: John Cedar, seconded by Al Kamenski, to approve pay request #11 as presented. Motion carried 7-0.

Public Safety: Chief Schuster was not present for a Chief's report but had previously informed the board of an issue brought to her attention regarding parking near the crosswalk by the elementary school. Dan recommended moving the no parking sign back 25-30 feet from the current spot and paint the curb yellow as soon as weather allows. This should eliminate unsafe conditions during pickup times.

New Business:

Monthly check approval: The monthly approval sheet was passed around and signed.

TIF #1 interest rate: After running the 3.25% interest rate approved last month the auditor informed Miriam there wasn't enough money to distribute at that rate.

Motion: Owen Stoppleworth, seconded by John Cedar, to approve a 3% interest rate for TIF #1. Motion carried 7-0.

Committee assignments: The list of current committees and vacancies was discussed. The question of whether a finance committee needs to still exist was raised and the board felt it could be dissolved. The clerk will prepare a resolution for next board meeting. The question of whether the village is required to have a Community Development Authority committee was also raised. An answer will be sought prior to the February board meeting.

Capital Improvement list: This list was reviewed and a couple items removed. Prior to the February meeting the clerk will transfer all items on the list to a working spreadsheet to show the board how to utilize the list to ensure capital projects keep happening.

Resolution 2026-1, election inspectors: The list of 2026/2027 election inspectors was read aloud for approval.

Motion: Jody Marcoe, seconded by John Cedar, to approve the list of election inspectors as read. Motion carried 7-0. A copy of this resolution can be viewed at the village office during regular business hours.

Ordinance 2026-1, changes to sign ordinance: The current ordinance states that electronic signs cannot have any moving messages or images. This would limit the capabilities of the new sign just installed in front of the library. Most other electronic signs in town already use moving messages and/or images.

Motion: John Cedar, seconded by Julie Franke, to remove wording from village ordinance 14.18.050 restricting the use of moving messages and images on electronic signs. Motion carried 7-0. A copy of this ordinance can be viewed at the village office during regular business hours or on the village's website.

White Street proposal: The brownfield investigation that was being conducted as part of the 2016 White Street project remains open. After Ron Engel's passing, progress towards closing the project stalled and Miriam has been working with some environmental engineers Ron worked with to obtain previously submitted tests and lab reports from Ron's computer and local labs. REI Civil & Environmental Engineering submitted a proposal to complete the final work required by the Wisconsin Department of Natural Resources and to then close the project. The proposal for this work is \$3,975.00 but does not include the fee of actually closing out the project.

Motion: Dan Redman, seconded by Owen Stoppleworth, to approve the proposal as presented. Motion carried 7-0.

Motion: Al Kamenski, seconded by John Cedar, to adjourn the board meeting at 7:58 p.m. Motion carried 7-0.

Respectfully submitted,
Miriam Thomas, Clerk/Treasure