

Minutes of Regular Meeting of the Oakfield Village Board  
Oakfield Community Center  
130 N. Main Street Oakfield, WI 53065  
Wednesday, February 11, 2026 at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by President Dan Redman.

Roll call found the following trustees present: John Cedar, Chris Cook, Julie Franke, Jody Marcoe and Owen Stoppleworth. Also in attendance: Coty Weathersby, Shane Dennis, Mike Merk, Kevin Baker, Joe Ciesielczyk and Miriam Thomas. Renee Schuster arrived at 8:11 p.m.

**Motion:** John Cedar, seconded by Chris Cook, to dispense with the reading of the minutes of the January 14, 2026 regular board meeting and approve them as written. Motion carried 7-0.

**Public Comments:** None.

**Fire Department:**

**Ordinance 2026-3; Fire Inspections:** Chief Kevin Baker presented a new ordinance to the board for fire inspection requirements. After his audit with the state for 2% fire dues he became aware that there is no local ordinance and would like to have one passed to help define what is required and penalties for non-compliance.

**Motion:** Jody Marcoe, seconded by Julie Franke, to approve Ordinance 2026-3. Motion carried 7-0. A copy of the ordinance can be viewed at the village office during regular business hours or on the village website.

**Fire Department update:** Chief Baker also gave a synopsis of the recent audit. The department was found non-compliant due to not enough fire inspections being completed. This prompted the need for the local ordinance. Failing the audit removed funding this year for the department so the fire department budget was adjusted to account for the loss of those funds. Another audit will be done in January 2027.

**Public Works:**

**Water:**

**USG Water contract:** The Public Works Committee is recommending the board approve the ten-year contract presented by USG Water for water tower maintenance at a cost of \$35,000.00 per year. The contract includes a full exterior repainting of the top coat; previous testing done by USG showed the base coat adhesion is still good. The paint warranty will last two years versus the industry standard of one year. Also included in the contract are the required inspections by the DNR. USG will conduct these inspections and file all necessary paperwork as well as conduct their own visual inspections annually. A topcoat painting should last another ten to fifteen years and will be scheduled to be done in 2026 along with an interior dry renovation. Over the course of the ten-year contract the interior wet tank will also be renovated.

**Motion:** Dan Redman, seconded by Owen Stoppleworth, to approve the ten-year contract with USG Water Solutions. Motion carried 7-0.

**Sewer:**

**Wastewater project update:** Coty spoke to the board about the progress at the treatment plant. All new buildings are in place. The last of the electrical conduit is going in the ground this week and Alliant has switched power over from temporary to the new permanent meter. Demolition has started on the old interior sludge equipment. Cardinal Construction will be back next week to do some exterior work on the buildings.

**Staab pay request #12:** This pay request is for \$892,503.35. Shane pointed out that Staab is withholding the cost of paying for a youth apprentice as they are still working out the details of the pay rate with the state. Along with this pay request, Staab has requested to reduce the retainage from 5% to 2.5%, which they are allowed to do at 50% project completion. The project is currently 69% completed.

**Motion:** John Cedar, seconded by Owen Stoppeworth, to approve the retainage reduction from 5% to 2.5%. Motion carried 7-0.

**Motion:** John Cedar, seconded by Julie Franke, to approve pay request #12 as presented. Motion carried 7-0.

**Change Order #4:** The change order includes several adjustments including needing some additional piping, receiving some credit for a railing and replacing the chemical feed line with a smaller line which MSA is offering to cover half of the cost through a contract amendment due to oversight. The casework in the lab was not originally included in the bid but MSA has received a price of \$4,500.00 to replace everything including new countertops. The old casework can be utilized at the village garage.

**Motion:** Al Kamenski, seconded by Julie Franke, to approve Change Order #4 to include replacing the casework for \$10,056.00. Motion carried 7-0.

**Motion:** Al Kamenski, seconded by Jody Marcoe, to approve the amended MSA contract with a reduction of \$2,586.00. Motion carried 7-0.

**Sidewalk ordinance update:** John has created a rough outline for items needing addressing in the village's ordinance. Miriam will be creating a draft ordinance that John would like the Public Works Committee to review before bring it to the board.

#### **Public Safety:**

**Chief's report:** Fond du Lac County is installing crosswalk signs on Oak Street near Nicholas. The Village may be getting a bill for the signs.

**Ordinance 2026-4; loitering:** Chief Schuster has requested the addition of no loitering in school hallways to the current ordinance. The high school is having problems students not going to class and a local ordinance is another tool to get students in class to prevent habitual truancy.

**Motion:** Al Kamenski, seconded by Jody Marcoe, to approve Ordinance 2026-4. Motion carried 7-0. A copy of the ordinance can be viewed at the village office during regular business hours or on the village website.

#### **Plan Commission:**

**Belle Reynolds project update:** Tom Havey has been working with Fond du Lac County for the placement of the driveway entrance to the subdivision. His civil engineer has submitted preliminary civil plans for review. The plans were also sent to Joe DeYoung at MSA and the village's building inspector for review before going to committee review.

#### **New Business:**

**Monthly check approval:** The monthly approval sheet was passed around and signed.

**Resolution 2026-2; Finance Committee:** At the January meeting the board decided there was no longer a need for a Finance Committee.

**Motion:** Jody Marcoe, seconded by Julie Franke, to dissolve the Finance Committee. Motion carried 7-0.

**Ordinance 2026-2; recycling:** The Wisconsin Department of Natural Resources has set forth some changes recycling ordinances for Responsible Units. These changes were very minor regarding collection requirements and modifications mostly for multi-family units. The deadline for these changes is April 30, 2026.

**Motion:** Owen Stopplesworth, seconded by John Cedar, to approve Ordinance 2026-2. Motion carried 7-0. A copy of the ordinance can be viewed at the village office during regular business hours or on the village website.

**Right-of-way permits:** Miriam received two permit applications from Frontier Communications for fiber optic updates. All of the boring will be taking place in terraces and will begin sometime after approval with completion by the end of April.

**Motion:** John Cedar, seconded by Dan Redman, to approve the two permits submitted. Motion carried 7-0.

**Resolution 2026-3; Community Center rentals:** Changes to the rental form are being proposed after requests to use the room prior to the day of rental have increased. The changes to the form include adding a fee for using the room the evening prior to the day of rental, if available, at an approved time. Another change is to add a time frame for payment for the rental. A cancellation policy was included but the board decided to remove this portion.

**Motion:** Julie Franke, seconded by Al Kamenski, to approve Resolution 2026-3 with the changes discussed (removal of cancellation policy, addition of payment policy and addition of fee and timing of prior evening use). Motion carried 7-0.

**Community Development Authority committee:** Last month the board questioned whether this committee was needed. After researching the topic, nothing could be found about a requirement for a municipality to have this committee. The purpose of the committee according to statute is to advise the board on matters regarding redevelopment projects within the village, blight elimination, urban renewal programs and projects and housing projects. Since the Belle Reynolds housing development is being done by a private developer, there is no need for this committee. A resolution for dissolution will be drafted for the next board meeting.

**Motion:** Al Kamenski, seconded by John Cedar, to adjourn the board meeting at 8:48 p.m. Motion carried 7-0.

Respectfully submitted,  
Miriam Thomas, Clerk/Treasure