

Instructions to view your water usage online

1. Go to www.eyeonwater.com
2. Click on "Create Account"

The screenshot shows the EyeOnWater login page. At the top left is the EyeOnWater logo. Below it are buttons for 'Download on the App Store' and 'GET IT ON Google Play'. The main form has fields for 'Email Address' and 'Password'. Below these fields are three buttons: 'Create Account' (circled in red), 'Sign In', and 'Forgot Password?'.

3. Enter your account number from your water bill. Use your full account number with hyphens PLUS the four-digit Security Code so the Account Number for Eye on Water uses the format xxx-xxxx-xx-xxxx (if you don't have this info call the Village Office).

The screenshot shows the 'Steps to Create an EyeOnWater Account' page. It includes a 'SAMPLE WATER BILL' table and a list of steps. The 'Account Number' field and the 'Service or Billing ZIP/Postal Code' field are circled in red.

| SAMPLE WATER BILL | | |
|-------------------|------------------|----------------|
| CUSTOMER NAME | BILLING LOCATION | ACCOUNT NUMBER |
| JANE DOE | 123 MAIN STREET | 123-4567-89 |
| BILL DATE | CURRENT CHARGE | |
| 6/1/2024 | \$45.70 | |

The screenshot shows a water bill. The 'ACCOUNT ID' and 'BILLING DATE' are at the top. The 'DUE DATE' is also shown. The 'ACCOUNT NUMBER' is circled in red. Below it, the 'Security Code' is circled in red.

| READING DATES | | BILLING DATE | DUE DATE | ACCOUNT NUMBER |
|---------------|-----------|--------------|------------|------------------|
| PREVIOUS | PRESENT | | | XXX-XXXX-XX-XXXX |
| 6/1/2024 | 9/24/2024 | 9/30/2024 | 10/30/2024 | |

4. Fill out your Name, email and password to set up your account.

The screenshot shows the account creation form. The 'Full Name', 'Email Address', and 'Password' fields are highlighted. There is also a 'Confirm Email Address' field and a 'Password Strength' indicator. At the bottom, there is a checkbox for 'I have read the Terms of Use for this application and agree to the provisions' and a 'Next' button.

5. Click the link sent to your email to verify the email address.
6. Enter your email address & password to sign in.
7. Once you are logged in you will be able to view your water consumption and even set a leak alert.

***Download the Eye on Water app from the App Store or Google Play for more accessibility!**